

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District I Commissioner Karen M. Miller  
Toni Stegeman from Gilmore & Bell  
Jack Dillingham from PiperJaffray  
Boone County Treasurer Nicole Galloway  
Director of Information Technology Aron Gish  
Stormwater Coordinator Georganne Bowman  
Sheriff Dwayne Carrey  
Director of Purchasing Melinda Bobbitt  
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 1:31 p.m.

**Information Technology**

**1. Request authority to purchase Laptop Computers, Personal Computers, Peripherals, and Printers from Cooperative Contracts for FY2012 (first reading)**

Director of Information Technology Aron Gish was present on behalf of this item. Mr. Gish stated this is an annual request he makes that gives him administrative authority to purchase assets that are in the budget without Commission approval. Mr. Gish stated this follows purchasing rules.

Commissioner Miller asked Mr. Gish to explain why we don't bid some of these things, and what happened last time this was bid.

Mr. Gish stated the technology changes so quickly. Mr. Gish stated July of the prior year is when the quotes are completed. Mr. Gish stated they use competitively bid contracts for pricing for budget purposes. Mr. Gish stated they know these prices will change, usually positively for us. Mr. Gish stated bids for a single PC take longer than practical. Mr. Gish stated this is why they use cooperative contracts.

Commissioner Miller asked Mr. Gish if he remembers when they would put out a bid for a PC, people would present things they had made in their garage.

Mr. Gish stated there are 50 PC's they're going to replace this year, and if they were to bid them out, the details would have to be so precise, or the responses would not be the same across the board. Mr. Gish stated the warranties would only be as good as the

people behind them. Mr. Gish stated they currently only buy HP, but look at Dell and IBM.

Commissioner Atwill asked if there is a limit on Mr. Gish's authority to expend funds on this.

Mr. Gish stated it is limited to the agreed upon class 9 budget. Mr. Gish stated each one of these items has already been agreed upon.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

## **Treasurer**

### **2. Refunding of Special Obligation 2003 Bonds (first reading)**

Toni Stegeman from Gilmore & Bell, Jack Dillingham from PiperJaffray, and Treasurer Nicole Galloway were present on behalf of this item. Ms. Galloway stated this is a refunding of our 2003 special obligation bonds, which is refinancing at a lower interest rate. Ms. Galloway stated it depends on the interest rate, but the County will save about \$162,000 over the course of six years. Ms. Galloway stated this is a savings of about 6.5%. Ms. Galloway stated what they are asking for today, is for approval to move forward with this. Ms. Galloway stated in the Commission order they are putting forward a minimum threshold of 5% savings.

Mr. Dillingham stated the maximum savings possible will be the goal as we go through the ratings process with Moody's. Mr. Dillingham stated it is subject to market conditions at the time the County is in the market, which will be about the first of March. Mr. Dillingham stated the minimum savings of 5% protects the County so they can't come back with lesser savings.

Ms. Galloway stated there are fees involved with this, so the interest savings needs to cover the fees to do this.

Mr. Dillingham stated the numbers the Commissioners have been given are net savings numbers, and already include the fees.

Commissioner Miller asked if there would be fees if we don't sell.

Mr. Dillingham stated no. Mr. Dillingham stated the only scenario that could come up is when we start the ratings process with Moody's we will owe them something if we pull out. Mr. Dillingham stated the rating fee is about \$8,000-\$9000, and we will owe them about half if we pull out. Mr. Dillingham stated he and Ms. Stegeman won't get paid if the financing doesn't happen. Mr. Dillingham stated the window of exposure with the

ratings company will only be a few weeks. Mr. Dillingham stated they are currently showing about 6.5% savings today, and the market has bumped around a little bit but overall it has been lower. Mr. Dillingham stated he is confident that a month from now the rates will be about the same. Mr. Dillingham stated these rates don't move that much. Mr. Dillingham stated Ms. Stegeman has prepared a resolution giving permission to start this process.

Commissioner Miller confirmed they are asking the Commission to adopt a resolution that allows the Treasurer to work with Mr. Dillingham and Ms. Stegeman to start this process. Commissioner Miller stated should they be successful, they will come back and ask to authorize the financing.

Ms. Galloway stated yes.

Mr. Dillingham stated at that time they will have the final numbers and final savings all done.

Ms. Galloway stated the net savings will be about \$30,000 a year in interest costs, and the principal will decrease as well. Ms. Galloway stated she thinks it would be best to put the savings back into the general pool.

Commissioner Miller stated the reserve fund goes from 524 to 221.

Ms. Galloway stated that's how the principal is going down.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

### **Resource Management**

#### **3. Grissum Building Urban Stormwater Retrofits and BMP Validation in Hinkson and Bear Creek Watersheds (first reading)**

Stormwater Coordinator Georganne Bowman was present on behalf of this item.

Commissioner Atwill asked what BMP is.

Ms. Bowman stated it stands for Best Management Practice. Ms. Bowman stated about a year ago, the County accepted a grant from DNR that gave us \$713,000, of which we had to match \$500,000. Ms. Bowman stated this is a piece of that grant. Ms. Bowman stated we're partnering with the City, and they are going to put six BMP's on a portion of property. Ms. Bowman stated this is an agreement between the City and County saying that they will put in the six BMP's at the outlined cost, and also offer the match that is required for the grant. Ms. Bowman stated we will then pay them for putting in the

BMP's.

Commissioner Miller asked if after this study is over, the hope is to be able to say (for example) a bio-swale works a whole lot better than a rain garden, or whatever the outcome is.

Ms. Bowman stated correct. Ms. Bowman stated or (for example), a bio-swale can remove oil and grease, but not sediment. Ms. Bowman stated they can then know the best BMP for each situation and location.

Commissioner Miller stated this is some of the science they have been looking for.

Commissioner Atwill asked how much the County is spending.

Ms. Bowman stated we are not spending. Ms. Bowman stated about \$211,000 of the grant is going to pay for the hard costs of putting the structures in.

Commissioner Atwill confirmed the County is just spending a part of the grant we received.

Ms. Bowman stated yes.

Commissioner Atwill confirmed the matching funds come from the City.

Ms. Bowman stated yes. Ms. Bowman stated they are already moving dirt out there. Ms. Bowman stated it is really neat because we're bringing together the City's Public Works, Water and Light, and Parks and Rec. Ms. Bowman stated they are all excited about this.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

## **Sheriff's Department**

### **4. Request to Transfer Above ATS for Jessica Jameson (first reading)**

Sheriff Dwayne Carrey was present on behalf of this item. Sheriff Carey stated they had an Investigator that has a debilitating disease and can no longer work in the law enforcement field. Sheriff Carrey stated Jessica Jameson has been with them for a little over 12 years now. Sheriff Carrey stated you can go along and obtain merit increases, but when you're transferred be over midpoint. Sheriff Carrey stated he had to be careful and make sure there was no inequity with other Investigators that were transferred. Sheriff Carrey stated they looked at what other Investigators made when they were transferred, and that's what they put her at.

Commissioner Miller stated it's good the administrative authority can control the

inequities in their department.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

## **Purchasing**

### **5. Agreement to utilize HGACBuy Cooperative (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Attached is an agreement to utilize HGACBuy cooperative. This cooperative is available to municipalities, cities, counties and state agencies. All their contracts have been competitively bid. The attached agreement allows the County to use this cooperative's contracts for the period ending December 31, 2012.

Purchasing and Public Works are requesting to join HGACBuy. Public Works will be purchasing a Post Surface Lift later in the year from this cooperative once this contract is in place.

Commissioner Miller asked if it costs the County anything to be a part of this cooperative.

Ms. Bobbitt stated no. Ms. Bobbitt stated these cooperatives send representatives to purchasing conferences.

Commissioner Miller asked if Ms. Bobbitt found this one, or if Public Works did.

Ms. Bobbitt stated Greg Edington found it.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

### **6. Cooperative Contract 3-080605 – Motorgraders (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation contract 3-080605 to purchase two (2) motorgraders from Tri-State Construction Company of Ashland, Missouri.

Total cost for two motorgraders is \$470,138. Contractor offers trade-in allowance for two John Deere Motorgraders for a total trade of \$61,875.00. Total contract is \$408,263.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 – Replacement Machinery & Equipment. \$470,000.00 was budgeted for 2012.

Public Works is requesting to trade two, 2004 John Deere motorgraders:

<u>Serial #</u>	<u>Fixed Asset Tag</u>	<u>Trade</u>
DW672CH592818	14573	(\$29,500.00)
DW672CH592820	14575	(\$32,375.00)

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**7. Budget amendment to reflect aspects of actual purchase of motorgraders (first reading)**

Commissioner Miller stated this is what June Pitchford talked about in the staff meeting. Commissioner Miller stated we're short because we originally planned on selling the motorgraders on govdeals.com, and then we lost one to a transmission, and one to an engine. Commissioner Miller stated we're just trading them in. Commissioner Miller stated we're short \$108,263, so it's coming out of reserves.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

**8. Bid award to Smith Paper and Janitor Supply for bid 58-20DEC11 – Janitorial Products Term and Supply (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 58-20DEC11 – Janitorial Products Term and Supply to Smith Paper and Janitor Supply. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 29-2012**

**9. Bid award to Vance Brothers Inc., and Frech Paving Company for bid 57-14DEC11 – Crack Maintenance Services Term and Supply (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 57-14DEC11 – Crack Maintenance Services Term and Supply to Vance Brothers Inc. and Frech Paving Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 30-2012**

**10. Cooperative Contract: 13/11 – Asbestos Removal Services (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 13/11 – Asbestos Removal Services with Asbestos Removal Services, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 31-2012**

**11. Cooperative Contract: 77/2011 - Towing Services (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of City of Columbia Cooperative Contract 77/2011 – Towing Services with I-70 Towing. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 32-2012**

**12. Cooperative Agreement: 3-080429 – Melter Applicator (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of Missouri Department of Transportation Cooperative Contract 3-080429 – Melter Applicator with Paving Maintenance Supply. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the County Commission approves the surplus disposal of a 2005 Cimline Magma Crack Melter, asset number 14974.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 33-2012**

**Commission**

**13. Organizational Use of the Boone County Courthouse Grounds, Courtyard Square, and Commission Chambers by Rain-Central Missouri, Inc. for the Annual Salute to Life Walk & Run on April 1<sup>st</sup>, 2012 from 7:30 a.m. to 1:00 p.m. (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Courtyard Square, Courthouse Grounds, and Commission Chambers by Rain-Central Missouri, Inc on April 1<sup>st</sup>, 2012 from 7:30 a.m. until 1:00 p.m. for the 19<sup>th</sup> Annual Salute to Life Walk & Run.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 34-2012**

**14. Change Order authorizing Commissioner Karen Miller to approve up to \$5,000 on the Johnson Building Remodel and Alternative Sentencing Center projects (first reading)**

Commissioner Miller stated this helps if we run into a snag. Commissioner Miller stated they know that if it's more than that, they have to come to Commission and get authority from both of us. Commissioner Miller stated they are only putting \$10,000 of contingency in the budget, so there won't be a lot of change orders, and they know that.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**15. First amendment to Community Health Center Lease (first reading)**

Commissioner Miller stated this is something that the Commission has been working on since the Family Health Center has been here. Commissioner Miller stated this organizes the condo, the amount of money for the parking lot that they owe us, and the actual square footage they should be paying on. Commissioner Miller stated the County Counselor and June worked a lot on this, and got their side to agree to it. Commissioner Miller stated it includes the caveat that it can change from a condo organization, to an intergovernmental agreement with the City of Columbia. Commissioner Miller stated this would allow the County to use our own insurance instead of having to buy it out on the market. Commissioner Miller stated this has a lot of value, and will clean up all these years worth of effort that have gone into fixing this problem.

**16. 2012 Animal Control Contract with the City of Columbia (second reading, first read**

**1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the City of Columbia and Boone County, Missouri for animal control services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 35-2012**

**17. 2012 Health Services Contract with the City of Columbia (second reading, first read 1/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the City of Columbia and Boone County, Missouri for public health services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 36-2012**

**18. Public Comment**

**19. Commissioner Reports**

The meeting adjourned at 2:04 p.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner