

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commission Skip Elkin  
Deputy County Clerk Kristina Johnson

The meeting was called to order at 9:35 a.m.

**County Counselor**

CJ Dykhouse the County Counselor was present on behalf of this item.

**1. Quit Claim Deed (first read on 10/1/2009)**

CJ Dykhouse stated this property had been previously discussed. This property had three sides neighboring it owned by 216 McBaine L.L.C., Mark Stephenson's Company. The contract presented would be held until Mr. Dykhouse received payment for the Quit Claim.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to execute a quitclaim deed between Boone County, Missouri and 216 McBaine, L.L.C., for part of lot twenty-three (23) in Garth's Subdivision located in Boone County, Missouri. The deed when executed is to be forwarded to the County Counselor, who is authorized to deliver the deed to 216 McBaine, L.L.C. upon receipt of the payment from purchaser at the closing scheduled for said real estate transaction.

Commissioner Miller seconded the motion

There was no discussion or public comment.

The motion carried 3 to 0. **Order 482 – 2009**

**Public Works**

Derin Campbell from Public Works was present on behalf of this item.  
John Crafton was present on behalf of this item.

**2. Road and Bridge variance request by John Crafton (second reading, first read on 9/22/2009)**

Commissioner Miller stated that the photographs of Mr. Crafton's property had been given to

the Commissioner's earlier that day. Commissioner Miller stated the pictures provided a greater understanding of the placement of the wall.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the Road and Bridge Advisory Committee Recommendation of Variance Request:

Mr. John Crafton will be allowed to build a natural rock retaining wall at 7601 East Richland Road with the following stipulations:

- a) The wall will be a Non-Permanent structure, which was explained as no footing and no mortar between the rocks.
- b) If the structure needs to be removed for work in the County right of way including but not limited to road maintenance, road construction or utility work Mr. Crafton will do so at his expense, and retain the rocks.
- c) The wall will run parallel to the road for only a short distance and then curve away from the road and into the driveway as described and shown in pictures provided by Mr. Crafton at the September 3, 2009 Road & Bridge Advisory Committee meeting.
- d) The structure will be no more than 2 feet high at its highest point.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 483-2009**

**3. Variance request in Settler's Ridge Subdivision (second reading, first read on 10/08/2009)**

Commissioner Miller stated the correction of the language in this Commission Order will ensure the intended outcome desired by Mr. Shy.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the Road and Bridge Advisory Committee Recommendation of Variance Request:

For reducing the minimum distance between adjacent driveway flares on the local streets within Settler's Ridge Plat 1 to 4 feet from the Boone County Standard Detail 410.01A requirement of 10 feet.

The minimum reduction will allow the edge of driveways to be placed within 6 feet of the side lot line which would align with the 6 foot minimum building setback line for side yards allowed by the Zoning Ordinance.

Commissioner Miller seconded the motion.

Commissioner Miller asked if these were setbacks or just distances.

Mr. Shy stated the requirements for setbacks vary. Mr. Shy stated the regulations at least for driveways and sidewalks in residential areas should be changed to reflect these differences.

Commissioner Miller inquired of Derin Campbell from Public Works if the County was planning to change these details.

Derin Campbell stated he did not believe so.

There was no further discussion or public comment.

The motion carried 3 to 0. **Order 484-2009**

### **Purchasing**

Tyson Boldan from Purchasing was present on behalf of these items.

#### **4. 2005-5- Ballistic Protective Vests and Ancillary Leather/Nylon Equipment – Term and Supply (first reading)**

Tyson Boldan stated the Boone County Sheriff Department requests permission to utilize the Kansas City Police Department cooperative contract 2005-5 with Ed Roehr Safety Products of St. Louis, Missouri to purchase ballistic protective vests and ancillary leather/nylon equipment. Mr. Boldan stated this is a Term and Supply contract and invoices will be paid from department 1251 – Sheriff and 2539 – Justice Assistance Grant 2009, account 23300 – Uniforms.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

#### **5. 52-24Sep09 Lakewood Estates, Lakewood Villas, and Valley Creek NID; Escrow (first reading)**

Mr. Boldan stated Boone County Purchasing and the Counselor's office recommend Commission signature on this Acknowledgement of Escrow Agreement between Wilcoxson Excavating and the County for the payment of work done during the lifetime of contract 52-24Sep09 Lakewood Estates, Lakewood Villas, and Valley Creek NID. The Acknowledgement of Escrow Agreement is an accommodation to the Contractor and its surety to amend the mailing address for payments for work done. The new mailing address will be to the Contractor's surety company, Contract Operations Planning, LLC. The Commission's signature on this Acknowledgement of Escrow Agreement will allow the contractor to obtain both the Performance and Labor and Material Bonds required for the contractual award of the Lakewood Estates, Lakewood Villas, and Valley Creek NID project.

Commissioner Miller stated this company is trying to reestablish themselves with the economic

downturn, and she is in full support of these agreements.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**6. 52-24Sep09 Lakewood Estates, Lakewood villas, and Valle Creek NID (first reading)**

Mr. Boldan stated the bid for the Lakewood Estates, Lakewood Villas, and Valley Creek NID closed on September 24, 2009. Seven bids were received. Purchasing and the Public Works department recommend award to Wilcoxson Excavating & Construction for offering the lowest and best bid for Boone County. Mr. Boldan stated the Bid Total was \$ 524,821.50 with a 10% contingency amount of \$52,482.15 for a Purchase Order total of \$577,303.65. Contract will be paid from funds 5260 – Lakewood Valley Creek Road NID and fund 2045 – PW- Design and Construction, account 71100 – Outside Services. The budgeted amount was \$ 751,788.33.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**7. Cooperative Contract: 03706 Production Printer – Contract (second reading, first read on 10/15/2009)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Contract: 03706 for production printers with maintenance from Ikon Office Solutions of Columbia MO. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 485-2009**

**8. Cooperative Contract: 03706 Production Printer – Purchase Requisition (second reading, first read on 10/15/2009)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following purchase requisition for a Production Printer:

Department	Account	Item Description	Qty	Unit Price	Amount \$

		Ricoh Pro 907EX – 1357 ex (135ppm)			
1170	92301				1,699.00
2110	92301				22,087.00
2010	92301				10,194.00
		Service Plan – 4 <sup>th</sup> Quarter 2009			
1170	60050				85.00
2110	60050				1,105.00
2010	60050				510.00
		Service pricing is fixed for 72 months			
		Total			35,680.00

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 486-2009**

### **Sheriff's Department**

Chad Martin from the Sheriff's Department was present on behalf of this item.

#### **9. Acceptance of COPS Law Enforcement Technology Grant (first and second read)**

Chad Martin stated this grant was for \$200,000.00 in funds. Mr. Martin stated this is not expending County funds and there is no County match.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the acceptance of COPS Law Enforcement Technology Grant in the amount of \$200,000.00. It is further ordered the Presiding Commissioner is hereby authorized to sign said grant.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 487-2009**

### **Circuit Court**

Rick Gaines was present on behalf of this item.

**10. Family Court Improvement Grant (first and second read)**

Rick Gaines stated the grant presented is to cover luncheons designed to develop and discuss strategies for child welfare. Mr. Gaines stated that these are often severe abuse and neglect issues which often initiate discussion of adoption. These are monthly luncheons and this is a \$3,000.00 grant.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the application for the renewal of the Family Court Improvement JCIP Sub-grant.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 488-2009**

**Collector****11. Budget Amendment for lien searches on properties subject to the annual tax sale and the subsequent advertising costs for FY09 (second reading, first read on 10/08/2009)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the costs associated with conducting lien searches on properties subject to the annual tax sale for accounts 1150-84400 and 1150-84500:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1150	03511	Collector	Cost of Tax Sale Reim.		16,902.00
1150	84400	Collector	Public Notices		4,919.00
1150	84500	Collector	Title Search		12,608.00
1123	86800	Emergency	Emergency	625.00	

These costs are assessed against the property and collected once the delinquent bills are paid. The revenue is receipted into account 1150-3511 to offset the costs.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 489-2009**

**IT Department**

**12. Disposal Requests for IBM Infoprint 40 Workgroup printer 2002 (second reading, first read on 10/15/2009)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the request for surplus disposal by selling of one IBM Infoprint 40 Workgroup Printer purchased in 2002. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal form.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 490-2009**

**13. Disposal Requests for IBM Infoprint 40 Workgroup printer 1999 (second reading, first read on 10/15/2009)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the request for surplus disposal by selling of one IBM Infoprint 40 Workgroup Printer purchased in 1999. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal form.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 491-2009**

**14. Fixed Asset Request to move a PC workstation into active inventory (second reading first read on 10/15/2009)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following request to move a PC workstation (tag # 14276) into active inventory to run the software needed to convert print jobs from the IBM AS/400.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 492-2009**

**15. Fixed Asset Request - Purchase Requisition (second reading, first read on 10/15/2009)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following purchase requisition for an Adaptio 9-16- Windows Printer Server Software IPDS/SCS:

Department	Account	Item Description	Qty	Unit Price	Amount \$
		Adaptio 9-16- Windows Printer Server Software IPDS/SCS			
1170	91302				220.00
2110	91302				2860.00
2010	91302				1320.00
		Total			4400.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 493-2009**

**Assessor's Office**

**16. Budget revision to purchase production printer for the IT Department (second reading, first read on 10/15/2009)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to purchase necessary large production printer for the IT Department & other office use:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2010	86800	Assessor's Office	Emergency	5,000.00	
2010	71101	Assessor's Office	Professional Service	5,190.00	



2010	92301	Assessor's Office	Replc Computer Hardware		9,535.00
2010	92302	Assessor's Office	Replc Computer Software		655.00

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 494-2009**

**Auditor's Office**

June Pitchford the Boone County Auditor was present on behalf of this item.

**17. Request to hire above ATS**

June Pitchford stated she is proposing a request to transfer Meta Kanago above the authorized transfer salary based on her 8 years of prior experience in the Auditor's Office. The proposed increase is above the difference in the base of the ranges. The difference in the base pay ranges is \$1.35/hr. There are no other Senior Account Specialist positions however there are 15 other R25 positions and the proposed rate of \$ 15/hr is consistent with other employees.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Miscellaneous**

**18. Authorize Closed Meeting 610.021(1) for October 27<sup>th</sup> at 3pm**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, October 27, 2009, at 3:00 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion carried 3 to 0. **Order 495-2009**

**19. Public Comment**

**20. Commissioner Reports**

Commissioner Pearson stated the Boone Electric Cooperative had sent the C.A.S.H. and H.E.L.P. programs for the month end in September: reporting for C.A.S.H. totals a \$ 22,229.87 in donations, \$ 50.85 in interest, and \$ 36,073.14 in expenditures; reporting for H.E.L.P. totals \$20,877.03 in donations, \$ 51.43 in interest, \$ 15,522.54 in expenditures.

The meeting adjourned at 10:10 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Kenneth M. Pearson  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner