

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Joshua Norberg

The meeting was called to order at 1:30 p.m.

**Purchasing**

Tyson Boldan, Purchasing, was present on behalf of these items.

**1. 02-22JAN09 – Pavement Marking Term and Supply (first reading)**

Mr. Boldan stated the bid for Pavement Marking Term and Supply closed on January 27, 2009. Six bids were received. Tiger Striping was apparent low after the bid opening, but they did not meet all of the requirements for this bid. Purchasing and Public Works Department recommend award to America’s Parking and Remarking for offering the lowest and best bid for Boone County.

This is a term and supply contract. Contract will be paid from Department 2040 – PW – Maintenance Operations, Account 71100 – Outside Services. \$100,000 is budgeted for this service.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**2. Amendment Number One – C109053001 – Vehicles, Patrol Cars: Model Year 2009 (first reading)**

Mr. Boldan stated this contract was just approved on commission order 67-2009. The Sheriff’s Department is decreasing their order from eight (8) Crown Victorias to seven (7) Crown Victorias.

Commissioner Miller asked why they decreased their order.

Dwayne Carey, Sheriff, stated the Sheriff’s Department is going to be purchasing an unmarked Dodge Charger off of a different contract.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**3. C109053002 – Patrol Vehicles – Model Year 2009 – Don Brown Chevrolet (first reading)**

Mr. Boldan stated Purchasing and the Sheriff's Department request permission to utilize the State of Missouri cooperative term and supply contract C109053002 with Don Brown Chevrolet of St. Louis, Missouri, for a Chevrolet Impala. Total cost is \$19,401.00 and will be paid from Department 1255 – Corrections, Account 92400 – Replacement Auto/Trucks.

\$18,674.00 was budgeted for this vehicle. The Sheriff's Department plans to cover the difference with savings from other items budgeted in Class 9.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**4. 59-09DEC08 – Physical Fitness RFP (first read on 2/10/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 59-09DEC08 – Physical Fitness RFP to Wilson's Fitness. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 92-2009**

**Information Technology**

Aron Gish, Director of Information Technology, was present on behalf of this item.

**5. Budget Revision for Prosecuting Attorney Software Upgrade (first and second reading)**

Mr. Gish stated this is a request to move money from contingency into various accounts to be able to upgrade the Karpel software in the Prosecuting Attorney's Office. The money was put in contingency to make sure an agreement was made with Karpel that we would have access to the Karpel database and be able to share that with the Sheriff's Department. We worked out an agreement with Karpel to allow read-only access, and the IT Department will develop a web-based interface with the Sheriff's Department. He stated we have started on that design. He stated the costs associated with that interface are for Microsoft SQL licenses, and ABCpdf Professional Software. He stated he expects by the end of the second quarter that the Sheriff's Department will have at least an inquiry into the disposition of the cases.

Mr. Gish stated there is an additional line item for \$600, which is for two Windows XP upgrades in the Prosecuting Attorney's Office. He stated he has asked for that money, but he will be meeting with the Commission about the two PC's that need the upgrade, as they may also need to be physically upgraded out of emergency funds.

Commissioner Miller stated we talked about that before.

Mr. Gish stated we did talk about it before, and it may be cost effective not to spend this money upgrading the operating system when it is only a couple hundred dollars more to upgrade the whole PC. He stated he will follow up with a memo indicating whether he uses this requested money.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for a software upgrade:

Department	Account	Department Name	Account Name	Decrease	Increase
2905	86850	LE/Judicial Info Sys-LESalesTax	Contingency	\$7,100.00	
2905	92302	LE/Judicial Info Sys-LESalesTax	Replc. Computer Software		\$3,300.00
2905	71101	LE/Judicial Info Sys-LESalesTax	Professional Services		\$1,500.00
2905	91301	LE/Judicial Info Sys-LESalesTax	Computer Hardware		\$1,200.00
2905	91302	LE/Judicial Info Sys-LESalesTax	Computer Software		\$500.00
2905	91302	LE/Judicial Info Sys-LESalesTax	Computer Software		\$600.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 93-2009**

### **Court Administrator**

#### **6. Budget Amendment for Fostering Court Improvement JCIP Sub-Grant (first reading)**

Commissioner Pearson read the following statement from the Court Administrator's Office:

We are asking for money to purchase disposable cameras and life book materials for kids that are in care as well as software to make greeting cards for children and families. In our most recent workshop, *Finding the Right Placement and Visitation Plan*, we discovered that many of our youth in care are losing touch with their birth families and that we are not doing a good enough job educating our placement providers on the importance of the birth family and the losses both the child and parent endure. We felt that by starting a life book for kids as they come into care, we could hopefully maintain them through their placement provider. Having the disposable cameras will give the children in care an opportunity to take pictures of their birth family at visits or other significant events. The software will be used to create birthday and holiday cards for children. All of these will enhance children and families' ability to remain connected

regardless of the outcome of the permanency plan. We believe this will help both the children and parents deal with their loss and separation, and will hopefully help us move along with the permanency plan.

Commissioner Pearson stated this grant is to help purchase those items.

Commissioner Miller stated she will speak to the Court Administrator and ask her to attend the second reading to explain this further.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

### **Sheriff's Department**

Dwayne Carey, Sheriff, and Betty Dickneite, Director of Human Resources, were present on behalf of these items.

### **7. FLSA Status – Budget Administrator Position (first reading)**

Mr. Carey stated after the retirement of Beverly Braun, he did some restructuring and moved a couple positions to different ranges. He stated as we started the year, Leasa Quick, who is in the Budget Administrator Position, began accruing overtime because she is responsible for payroll. The first pay period she had overtime and we realized she was classified as an exempt position. Ms. Dickneite had the County Counselor take a look at it and he agreed that it was based off of the old Position Description Questionnaire (PDQ), because at one time we were going to make that a supervisory position, but we decided to go in a different direction. Once position change was approved, we had never updated the PDQ, so we did that and Mr. Dykhouse agreed that it should be non-exempt. Everyone in the Job Classification Committee agrees with that.

Ms. Dickneite stated if the Commission decides to approve this, it would be requested to make it retroactively effective to January 1, 2009.

Commissioner Elkin asked if that is when all the new responsibilities took effect.

Mr. Carey stated that is correct. He stated she has about 20 hours of overtime. That is something the Sheriff's Department cannot control because we have to have payroll done by noon on Mondays, but we have people who work until 7:00 a.m. on Saturday mornings, so she has to work the weekend to get all 148 time sheets turned in by noon on Monday.

Commissioner Miller stated she has to work two Saturdays a month then.

Mr. Carey stated that is correct. He stated she cannot just take that time off because the day she takes off there are a lot of questions and she isn't there to answer them. He stated he would like to just pay her out and move forward.

Commission Pearson stated part of the confusion related to the PDQ was the way it read it looked like she was the budget authority when she wasn't. When Mr. Dykhouse looked at that it looked like an exempt position.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting following the mandatory ten day waiting period with an appropriate order for approval.

#### **8. Budget Amendment for Various Revolving Fund Purchases (first reading)**

Mr. Carey stated throughout all of his time at the Sheriff's Department, we have been able to get private donations for the K-9 Unit, but money is not flowing as freely as it has in the past, and we went to a lot of different groups for donations, but money is running thin. He stated we have two dogs, one of which was retired last year due to age and his handler took disability. He needs to replace that dog, so we collected as much money as possible through donations, but felt like we couldn't wait any longer. The current dog in service now is turning eight years old, which is about the limit of duty for a K-9 in duty status. The reality of the situation is we will do a budget amendment this time, and we will probably have to start including this as a line item in the budget or use the money out of the Conceal and Carry revolving fund to make these purchases.

Mr. Carey stated the second item is to purchase new radio antennas and connectors. He stated they used to place the antennas on top of the car behind the light bar, and that was creating interference, so we will have to move them back to the trunk. That is about a \$1,300 expense to cover that.

Mr. Carey stated the third item is in conjunction with the proactive unit on racial profiling that he has been discussing with the media this week. He stated we have marked cars that we are using right now and you can see those cars coming, so we are going to purchase a Dodge Charger and mount all of the equipment in the grill and headlights so it looks like a civilian car. The light bar will be above the visor so you can't see it from outside. That is part of the proactive unit that goes into subdivisions where we have high call volumes and violent crimes.

Commissioner Miller asked Mr. Carey if he is using GIS to plot his arrests so that you can physically say this is where the arrests are taking place so that is why we are focusing on that area.

Mr. Carey stated that is something he is working on with IT. He is hoping to have that up within the next six months or so. Right now we have to query and it takes a lengthy amount of time to find out, and we are trying to renovate the website so we can put racial profiling numbers up there and make searches easier.

Commissioner Miller stated she thinks the new police chief is going to be interested in that type of thing too. He is more technologically in tune to target policing.

Mr. Carey stated what most people don't understand about the racial profiling law is that when you are working an area with a high call volume and that is where your intelligence is, the demographics in that neighborhood is not the same as the County as a whole. So if it is predominantly an African American area, you will obviously be stopping more African Americans than you will Caucasians.

Commissioner Elkin stated Mr. Carey has all that data by sector.

Mr. Carey stated that is correct. You just have to query by sector and it will bring up all the crimes for that sector.

Commissioner Elkin asked how refined you can search. Can you find out crimes on a particular road?

Mr. Carey stated we have to put a request through CAD, but you can see crimes by address on any road so you can see which addresses the calls are for.

Commissioner Pearson asked Mr. Carey if he had a request in the budget for improving the GIS in the vehicles.

Mr. Carey stated we want to have GPS on the car. Right now, it will tell you the vehicle is in the area of Rangeline Rd. What we would like is for it to tell you that the vehicle is at a specific address on Rangeline Rd.

Commissioner Miller asked what funds the Sheriff revolving fund.

Mr. Carey stated it is the concealed weapons permits. The number of people coming in to take the class and get their permit has been going up, so the fund is growing.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

## **Public Works**

### **9. Authorization of Clean Water State Revolving Fund Loan Application**

Commissioner Pearson stated Public Works is going to be submitting loan applications for money that might be out there for stormwater improvements.

Commissioner Miller stated she got an email about this today.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Clean Water State Revolving Fund Loan Application.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 94-2009**

**10. Consultant Agreements Round 4 (first reading)**

Commissioner Elkin stated these are our standard annual agreements. These are with Peckham & Wright Architects, Inc., and URS Corporation.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Prosecuting Attorney**

**11. Budget Revision for Increased Witness Expenses (first reading)**

Commissioner Miller stated this looks like end of the year clean up of increased costs of the State v. Rios trial.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Miscellaneous**

**12. Economic Development Agreement (first reading)**

Commissioner Pearson stated this is an annual contract with the Columbia Special Business District for \$10,000.00

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**13. Appointments to Judicial & Law Enforcement Task Force**

**a. William Abrams**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint William Abrams to the Judicial & Law Enforcement Task Force for a term beginning February 26, 2009, and ending February 21, 2012.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 95-2009**

**b. Lisa Thomas, MD**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Lisa Thomas, MD to the Judicial & Law Enforcement Task Force for a term beginning February 26, 2009, and ending February 21, 2012.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 96-2009**

**14. Appointments to Planning and Zoning Commission**

**a. Carl Freiling**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Carl Freiling to the Planning and Zoning Commission for a term beginning February 26, 2009, and ending March 1, 2013.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 97-2009**

**b. Michael C. Morrison**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Michael C. Morrison to the Planning and Zoning Commission for a term beginning March 5, 2009, and ending March 4, 2013.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 98-2009**



**15. Appointment to Energy & Environment Commission**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Michael G. Merkle to the Energy & Environment Commission for a term beginning February 26, 2009, and ending January 31, 2012.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 99-2009**

**16. Appointment to Mental Health Board of Trustees**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Jamie Lynn Mauldin to the Mental Health Board of Trustees as a provider for a term beginning March 3, 2009, and ending February 28, 2011.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 100-2009**

**17. Authorize Use of Courtyard Square**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the use of the Courtyard Square June 4-7, 2009, and June 11-14, 2009, from 5:30 p.m. through 7:30 p.m. by 5<sup>th</sup> Wall Productions.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 101-2009**

**18. Commissioner Reports**

Commissioner Pearson reported on the following:

**Boone Electric Cooperative:** Commissioner Pearson stated the balance brought forward from 2008 for the C.A.S.H. Program was \$23,571.72. Donations for the month of January were \$3,177.30, interest was \$10.21, and expenditures were \$5,516.90, for an ending balance of \$21,242.33.

Commissioner Pearson stated the balance brought forward from 2008 for the H.E.L.P. Program was \$11,365.23. Donations for the month of January were \$5,638.05, interest was \$4.92, and expenditures were \$1,402.62, for an ending balance of \$15,605.58.

**19. Public Comment**

There was no public comment.

The meeting adjourned at 2:20 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Kenneth M. Pearson  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner