

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:30 a.m.

**Boone County Regional Sewer District**

Tom Ratermann, Boone County Regional Sewer District, was present on behalf of this item.

**1. Resolution to Authorize Representative for Hillcreek Sanitary Sewer NID**

Mr. Ratermann stated this is a resolution authorizing the Presiding Commissioner and himself to sign draw downs on the loan. He stated the Department of Natural Resources' (DNR) preference is that he signs them because he has better understanding of what is actually completed. The Commission will sign the pay requisition and will still have review and approval authority, it is just that Mr. Ratermann will be signing the ones for DNR.

Commissioner Miller stated it is sort of like we do at the Courthouse. The construction manager signs off on it first saying they've done this much work, then the Commission is final sign off so they can get paid. This is the same process; Mr. Ratermann would be like the construction manager saying where we are.

Mr. Ratermann stated the Sewer District will essentially be acting as the construction manager.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the resolution authorizing the filing of an application with the Missouri Department of Natural Resources for loans and/or grants under the Missouri Leveraged State Water Pollution Control Revolving Fund Program.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 40-2009**

## Purchasing

Melinda Bobbitt, Director of Purchasing, was present on behalf of these items.

### 2. Request for Vehicle Disposal (first reading)

Ms. Bobbitt stated the following are Sheriff's Department surplus vehicles. Purchasing requests Commission approval to dispose of the Crown Victoria vehicles through the Kirksville Auto Auction with Jim Cornell serving as our representative.

<b>DISPOSAL THROUGH AUCTION</b>			
<b>Year</b>	<b>Description</b>	<b>Approximate Mileage</b>	<b>VIN #</b>
2005	Ford Crown Victoria	81315	2FAFP71W55X113328
2005	Ford Crown Victoria	84298	2FAFP71W25X113318
2006	Ford Crown Victoria	101156	2FAHP71W06X104756
2006	Ford Crown Victoria	83080 (heat does not work)	2FAHP71W46X104758
2005	Ford Crown Victoria	85683 (heat does not work)	2FAHP71W56X104767

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### 3. Request for Surplus Disposal (first and second reading)

Ms. Bobbitt stated the Purchasing Department requests permission to dispose of the following shotguns. These were sold on GovDeals on January 28, 2009. There was a mix-up in our Department. Dave Eagle thought they had already been approved in commission for disposal.

	<b>Asset #</b>	<b>Description</b>	<b>Make</b>	<b>Model</b>	<b>Condition of Asset</b>	<b>Serial #</b>
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### Request for Disposal by Auction

1.	5180	Shotgun	Remington	870	Poor	
2.	5181	Shotgun	Remington	870	Poor	

Commissioner Miller stated she thinks it would be ok to do a first and second reading since they are already sold.

Commissioner Elkin stated he is fine with that.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the disposal of two (2) Remington Shotguns, asset tag #s 5180 and 5181. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal forms.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 41-2009**

#### **4. Sole Source Renewals for 2009 (first reading)**

Ms. Bobbitt stated Purchasing has received requests from departments to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year, ending on December 31, 2009. The 2009 list of vendors was advertised in the Columbia Daily Tribune on February 2, 2009.

Commissioner Miller asked if Ms. Bobbitt had found out if we have to advertise in the Daily Tribune.

Ms. Bobbitt stated it only has to be advertised in a newspaper with a circulation of at least 500.

Commissioner Miller stated we could advertise these in a smaller paper and likely save some money.

Ms. Bobbitt stated she is sending the bid to the smaller newspapers this week.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

#### **5. 68-03DEC08 – Solid Block Asphalt Sealant Term & Supply (first read on 1/29/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 68-03DEC08 – Solid Block Asphalt Sealant Term & Supply to Paving Maintenance Supply, Inc. as the primary supplier, and to Vance Brothers, Inc. for the alternate block sealant. It is further ordered the Presiding Commissioner is hereby authorized to sign said contracts.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 42-2009**

**6. 70-30DEC08 – Vehicle Preventative Maintenance Term & Supply (first read on 1/29/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 70-30DEC08 – Vehicle Preventative Maintenance Term & Supply to MFA Petroleum Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 43-2009**

**Child Support Services**

**7. Budget Revision for Moving Expenses (first reading)**

Commissioner Miller stated this revision is to pay for moving the IV-D office. She stated she knows they don't have much money in their budget.

Commissioner Elkin asked if we get reimbursed for this.

Commissioner Miller stated she didn't know, but we can find out before the second reading.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Public Works**

Derin Campbell, Interim Director of Public Works, was present on behalf of these items.

**8. Consultant Agreements (first reading)**

Mr. Campbell stated this is the second round of consultant agreements. He stated they are standard annual agreements that allow the County to do business with these entities.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**9. Fairway Meadows Subdivision Drainage Improvements (first reading)**

Mr. Campbell stated last year we had a preliminary engineering study done to take a look at the problem and determine what it was going to take to fix it. This is the contract to do the engineering work to design it.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Information Technology**

**10. Budget Revision for DSL Line Charges (first read on 1/29/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for DSL line charges:

Department	Account	Department Name	Account Name	Decrease	Increase
2900	86800	LE Sales Tax Revenue	Emergency	\$40.00	
2905	48002	LE/Judicial Info Sys-LE Sales Tax	Data Communications		\$40.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 44-2009**

**11. Buy-out of Computer Equipment (first read on 1/29/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the lease buy-out agreement for computer equipment with Hewlett-Packard.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 45-2009**

**Miscellaneous**

**12. Courthouse Expansion Project – Change Orders 5, 6, 7**

Commissioner Miller stated these are all for time and material. Each individual item was relatively small, but when they were aggregated together in the change order, it went over her limit to be able to sign. She stated this commission order is necessary to make the payment.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign the following change orders for the Courthouse Expansion Project

Change Order #5: \$21,429.91

Change Order #6: \$20,280.68

Change Order #7: \$15,016.54

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 46-2009**

**13. Proclamation for Earned Income Tax Credit Awareness Month**

Commissioner Pearson stated there is more than \$38 billion nationally available in the Earned Income Tax Credit (EITC). He stated in Missouri, each year there is \$75 million that is unclaimed. He stated this proclamation is to raise awareness about the program and encourage those eligible to apply.

The following is the text of the proclamation:

Whereas in 1975, the United States Congress, recognizing the need for a tax relief program designed to ease the burden of taxation for low and moderate income families, created and adopted the Earned Income Tax Credit (EITC) Program; and

Whereas today, EITC provides more than \$38 billion nationally thereby touching the lives of more than 18 million families with an average refund of \$1,670; and

Where as national studies indicate that between 10% and 20% of families eligible to receive EITC fail to claim the credit primarily because they are unaware of the program; and

Whereas this lack of awareness of EITC leaves billions of unclaimed dollars in the United States Treasury thereby forgoing distribution of vital economic resources among low and moderate income families throughout the United States of America; and

Whereas, in Missouri, an estimated \$75 million in Earned Income Tax Credits are unclaimed each year by eligible families and individuals; and

Whereas the unclaimed EITC dollars would greatly benefit Missouri families and individuals thereby providing a significant economic stimulus for Missouri,

Now therefore, the Commission for Boone County, in the state of Missouri, does hereby proclaim the month of February 2009 as

### **EITC Awareness Month**

And urge all eligible citizens to file and collect their Earned Income Tax Credit.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the attached Earned Income Tax Credit Awareness Month proclamation.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 47-2009**

### **14. Commissioner Reports**

There were no commissioner reports.

### **15. Public Comment**

Justin John, Mayor of Pierpont, was present.

Mr. John stated he has a letter and two original contracts that the Commission sent to him regarding the revenue sharing for the City of Pierpont. He stated the contract says \$25,000 instead of the \$2,500 it was supposed to be. It is signed and dated by the appropriate County officials. He stated he thinks it needs to be corrected.

Mr. John stated when David Mink was at Public Works, all he ever talked about on the cost sharing was snow removal. He stated there is not one word in the contract about snow removal. He asked staff to give him a report about how much they charged for snow removal and what happens with the difference of the money. He stated they have not plowed the road once this year, and the city gets charged \$2,500 either way.

Commissioner Miller stated the understanding was that the County would set aside \$2,500 for snow removal for Pierpont, and no matter how many snow events there are, it will be taken care

of.

Mr. John stated he appreciates that and they do a good job, but it doesn't seem like it is fair to say that all the other municipalities get part of the cost sharing and Pierpont doesn't get any benefit from it other than the snow removal.

Commissioner Miller stated part of the problem was when the village was incorporated, it was made very clear that they were responsible for their road. All the other municipalities have several roads; Pierpont has one small quarter-mile road. She stated \$2,500 for the road that they do have is actually their share. She stated to be fair to the other communities that have several more miles of roads, Pierpont's share has to be smaller.

Mr. John stated all of the other towns get help fixing roads and streets, but Pierpont doesn't get that.

Commissioner Miller asked Mr. John if that was not his understanding when the village was incorporated.

Mr. John stated it was his understanding to start with. He stated that was because at that time he was told it would accumulate. He stated when he is sent a contract like he was that specifies road maintenance and things like that, it looks to him like they are getting \$2,500 for road repairs, potholes, etc.

Commissioner Miller stated that contract was a mistake and shouldn't have been sent.

Mr. John stated he can't see why they would send a letter that states it doesn't apply to us, and then send two copies of a contract that says to sign it and send it back.

Bob Miller stated if part of the money could be accumulated over time when all of the \$2,500 is not used, then when the road does need repair there will be a little slush fund to cover some of it.

Commissioner Miller asked what would happen if you went over \$2,500 for the year. Would you take that out of the slush fund? She stated it has to go both ways.

Mr. John stated part of the problem is that we have no idea what it costs to cover that 1,100 feet.

Commissioner Pearson stated that is a fair question.

Commissioner Miller stated if you ask someone to give you a bid, then you could get an idea of what it would cost you. She stated we can ask the staff to look at this and give their estimated cost when they do it.

Mr. John stated the other thing is that the contract states that we agree to an audit, but if we aren't receiving any money, what good is an audit?



Commissioner Miller stated you shouldn't have had a contract like this. It was a complete mistake. She stated the County accepts that we made a mistake.

Commissioner Pearson stated we should figure out what the actual cost is.

Commissioner Miller stated we will work through the contract and see if we can't come up with some kind of equitable agreement.

Mr. John asked if the revenue sharing money would go away if they found someone else to do the snow removal.

Commissioner Miller stated we would need to talk about that because we have to follow what we agreed to in the incorporation.

Commissioner Miller stated she appreciates that Mr. John came in to correct the contract to the \$2,500 that was intended instead of \$25,000.

Mr. John thanked the Commissioners for their time.

The meeting adjourned at 10:09 a.m.

Attest:

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Kenneth M. Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner