

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 9:30 a.m.

Sheriff's Department

Dwayne Carey, Sheriff, was present on behalf of these items.

1. Requests to Transfer Above Authorized Transfer Salary

a. Jenny Atwell

Mr. Carey stated these transfers are a result of the position restructuring plan that has been in place. The transfers are simply to fill the newly created positions.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to transfer Jenny Atwell to Sheriff's Department position 716 – Captain at 107% of Mid-Point.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 72-2008**

b. Keith Hoskins

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request to transfer Keith Hoskins to Sheriff's Department position 715 – Captain at 109% of Mid-Point.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 73-2008**

c. Warren Brewer

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to transfer Warren Brewer to Sheriff's Department position 714 – Chief Jailer at 118% of Mid-Point.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 74-2008**

2. Budget Amendment for Traffic Unit Grant – Training (first reading)

The Traffic Unit grant award includes \$2,500 available to reimburse officer training. These training expenditures were not budgeted in 2007. Grant revenues/expenditures budgeted in 2007 for personnel were not fully utilized. Therefore, this budget amendment re-budgets some of these unused funds for the training.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. Budget Amendment to Cover Drug Related Overtime (first reading)

Commissioner Pearson stated this amendment is in the amount of \$2,500, and it is to cover overtime from the drug unit.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

County Clerk

Carol Wilson, County Clerk's Office, was present on behalf of this item.

4. Budget Amendment for Worker's Comp Loss Control Fund (first reading)

Ms. Wilson stated this amendment is to set up a budget for the Worker's Comp Loss Control Fund. The purpose of the fund will be to reduce the number of worker's comp claims, which are preventable with correct training. Employees at the Sheriff's Office and at Public Works are more susceptible to injury, and this fund will concentrate on providing appropriate training to reduce the frequency of these claims.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Public Works

David Mink, Director Public Works, was present on behalf of these items.

5. Authorization to Sign Department of Natural Resources Comment Letter

The Presiding Commissioner need authorization to sign the comment letter from the Department of Natural Resources regarding the storm water permit.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Department of Natural Resources comment letter regarding the storm water permit.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 75-2008**

6. Department Annual Report

Mr. Mink stated the Public Works Department is pleased to submit for the record its Annual Report for the year 2007 as required by Missouri State statute 61.091. Thanks to the Public Works staff for their efforts in compiling all the information and especially to Mary Schooley for her efforts to gather and assemble the information in the report. We also appreciate the support of the County Commission and in particular, the leadership and guidance of our liaison, Commissioner Ken Pearson.

The employees worked hard to complete the budgeted projects and more. Maintenance staff reclaimed about 2.6 miles of existing chip seal road and completed work on another 2.9 miles began in 2006. Staff reapplied a coat of chip seal on over 80 miles of other roads, and replaced many pipes at various locations. Maintenance staff prepared the subgrade for 1.7 miles of pave-in-place and constructed 1.6 miles of gravel to chip seal. Maintenance crews also prepared several miles of asphalt roads for our pavement preservation program. A demonstration project of Magnesium Chloride gravel road stabilization was constructed by Maintenance on about one mile of Rocheport Gravel Road west of Route J. Design and Construction coordinated and monitored the contracts for 26.4 miles of chip seal over asphalt and 3.6 miles of asphalt overlay including pipe replacement and ditching. The low water crossing on Moreau Road is nearly complete and the pre-cast bridge on Tucker School Road started in 2006 was completed. Subdivision street and stormwater repairs were done in Meadow Lakes Subdivision and the final phase of improvements in Boone Industrial was completed. Facility Maintenance worked on

budgeted projects including the new Air Conditioning chiller for the jail. They also managed several other projects for newly acquired downtown properties including remodeling of 101 N. 7th for the PedNet office and 607 E. Ash for the Alternative Sentencing office, and managed replacement of the hail damaged roof for the jail and the fire damaged truck bay at Public Works.

Some employees have moved on to new opportunities, and we welcomed several new employees including Derin Campbell as Manager of Design and Construction, Bob Davidson as Manager of Facility Maintenance and Chet Dunn was promoted to Superintendent. We appreciate the dedication of all our employees and together we will continue to serve the citizens of Boone County with excellence and integrity.

7. Consultant Agreements

Mr. Mink stated this is just a continuation of the approval of the standard consultant agreements. These agreements are with A Civil Group, Barr Engineering Company, CM Engineering, and Poepping, Stone, Bach & Associates.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

8. Pecos Court Storm Water (first read on 1/31/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with Allstate Consultants, LLC for Pecos Court Stormwater. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 76-2008**

9. Country Hills Subdivision Drainage Study (first read on 1/31/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with Trabue, Hansen & Hinshaw, Inc. for Country Hills Subdivision Drainage Study. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 77-2008**

10. Budget Revision for Additional Traffic Counters (first read on 1/31/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for additional traffic counters:

Department	Account	Department Name	Account Name	Decrease	Increase
2045	70050	PW Design & Const.	Software Service Ct	\$3,850.00	
2045	92300	PW Design & Const.	Rep Mach & Equip		\$3,850.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 78-2008**

Purchasing

Melinda Bobbitt and Tyson Boldan, Purchasing, were present on behalf of this item.

11. Cooperative Contract C108024003 – Light Duty Trucks and Sport Utility Vehicles (first reading)

Ms. Bobbitt stated Purchasing requests permission to utilize the State of Missouri cooperative contract C108024003 with Putnam Chevrolet of California, Missouri for light duty trucks and sport utility vehicles.

Boone County Planning and Building Department requests permission to purchase one (1) ½ ton pickup truck. Total cost for pickup truck is \$20,819.00 and will be paid from Department 1720 – Building Codes, Account 92400 – Replacement Auto/Trucks. \$23,500.00 was budgeted for this truck.

The Purchasing Department requests approval to dispose by auction one (1) 2003 GMC Sierra ½ ton pickup truck, VIN# 1GTEK19VX3Z299162, fixed asset tag #14029.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

12. 02-08JAN08 – Public Works South Facility Fence Installation Project (first reading)

Ms. Bobbitt stated the bid for the Public Works South Facility Fence Installation project closed

on January 8, 2008. Five bids were received. Purchasing and Public Works recommend award to the second low bidder, Custom Fence, for offering the best bid for Boone County. The low bidder, Fisher Sales Custom Fence, LLC, has completed a contract with a name that is not registered by the Secretary of State's office as a LLC. Thus, we cannot contract with this vendor.

Total cost of contract is \$12,244.00. Contract will be paid from Department 2040 – PW-Maintenance Operations, Account 91200 – Buildings and Improvements. The budget amount was \$15,000.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

13. 03-24JAN08 – River Road Bridge Project (first reading)

Mr. Boldan stated the bid for River Road Bridge Project closed on January 24, 2008. Eight bids were received. Purchasing and the Public Works Department recommend award to Sharp Excavating, LLC for offering the lowest and best bid for Boone County.

Total cost of contract is \$215,554.00 with a 10% contingency amount of \$21,555.40 for a Purchase Order total of \$237,109.40. Contract will be paid from Department 2045 – PW-Design and Construction, Account 71100 – Outside Services. The budgeted amount was \$130,000 for 40 feet in length. The actual design process yielded a recommendation for a 70 foot length. Per the attached Public Works memo, the difference will be covered by the savings from projects that have been canceled or postponed beyond this budget year.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

14. Cooperative Contract – Systems Furniture, Freestanding Furniture, Seating, Filing Equipment and Related Products and Support Services (first reading)

Ms. Bobbitt stated Purchasing requests permission to utilize the U.S. Communities Governmental Purchasing Alliance cooperative contract through the County of Fairfax, Virginia, for Systems Furniture, Freestanding Furniture, Seating, Filing Equipment and Related Products and Support Services with Krueger International, Inc. with Inside the Lines of Columbia, Missouri, as our representative.

The initial term is through December 31, 2008, and the contract includes four one-year renewals. This is a county-wide term and supply contract.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an

appropriate order for approval.

15. Request to Add Position to 2008 Personnel Budget (first and second reading)

Ms. Bobbitt stated the Purchasing Department is seeking approval from the Commission to de-activate position titled “Senior Buyer” (1.0 FTE, range 36, position #530) in the Purchasing Department’s Fiscal Year 2008 personnel budget and add position titled “Buyer” (1.0 FTE, range 33, position #717), effective 1/31/2008.

Purchasing is requesting this be approved on a first reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request from the Purchasing Director to de-activate position titled “Senior Buyer” (1.0 FTE, range 36, position #530) in the Purchasing Department’s FY2008 personnel budget and add position titled “Buyer” (1.0 FTE, range 33, position #717), effective 1/31/2008.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 79-2008**

16. 01-15JAN08 – Pull Type Paver (first read on 1/31/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 01-15JAN08 – Pull Type Paver to Victor L. Phillips Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 80-2008**

Miscellaneous

17. Appointments to Boone County Family Resources Board of Directors

a. Max Lewis

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Max Lewis to the Boone County Family Resources Board of Directors for an interim term beginning February 5, 2008, and ending December 31, 2008.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 81-2008**

b. Don Stamper

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Don Stamper to the Boone County Family Resources Board of Directors for a term beginning February 5, 2008, and ending February 4, 2011.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 82-2008**

c. Sarah E. Giboney

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Sarah E. Giboney to the Boone County Family Resources Board of Directors for an interim term beginning February 5, 2008, and ending February 28, 2010.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 83-2008**

18. Authorized Use of Chambers

Commissioner Pearson moved on this day the County Commission of the County of Boone does hereby approve the use of the Commission Chambers on the third Friday of each month for 3 months beginning February 2008 from 6:30 p.m. through 9:00 p.m. for Karis Church community events.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 84-2008**

19. Commissioner Reports

There were no commissioner reports.

20. Public Comment

There was no public comment.

The meeting adjourned at 10:20 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Ken Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner