

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Boone County Fairgrounds

PRESENT WERE: Presiding Commissioner Ken Pearson  
District I Commissioner Karen Miller  
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

**1. Appointment – Boone County Health Trust Committee**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Colleen Walker to the Boone County Health Trust Committee with a term expiring July 29, 2010.

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 309-2007**

**Human Resources**

**2. Personnel Advisory Committee Recommendation (second reading)**

Commissioner Pearson moved on this day the County Commission of the County of Boone does hereby approve the addition of the sentence “An employee shall be entitled to retain all pay and per diem received for jury service” to the Personnel Policy Manual.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 310-2007**

**3. Budget Revision – Advertising (second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision:

Department	Account	Department Name	Account Name	Decrease	Increase
1123	86800	Emergency Funds	Emergency Funds	\$15,000	
1115	84300	Human Resources	Advertising		\$15,000

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 311-2007**

**Purchasing**

Melinda Bobbitt, Director Purchasing, was present on behalf of these items.

**4. 48-28JUN07 – Boone County Jail Roof Replacement (second reading)**

Commissioner Pearson moved on this day the County Commission of the County of Boone does hereby award bid 48-28JUN07 – Boone County Jail Roof Replacement to Schwada Builders Inc. and approves the expenditure of county funds from the Capital Repair and Replacement Fund for any and all costs arising under this contract that will not be reimbursed by the county’s insurance carrier. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 312-2007**

**5. 46-12JUL07 – Fire Restoration Design**

Commissioner Pearson moved on this day the County Commission of the County of Boone does hereby award bid 46-12JUL07 – Fire Restoration Design to Septagon Construction Company. and approves the expenditure of county funds from the Capital Repair and Replacement Fund for any and all costs arising under this contract that will not be reimbursed by the county’s insurance carrier. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 313-2007**

## 6. Surplus Disposal

Ms. Bobbitt stated the Purchasing Department requests permission to dispose of shotguns by auction. The shotguns listed as #1 through #3 were previously read in commission for disposal by destruction on commission order 203-2006. They are now requesting to dispose of those by auction rather than destruction.

Asset #	Description	Make	Model	Condition of Asset	Serial #
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### Shotguns Requested for Disposal by Auction

3354	Remington	Shotgun	870	Poor	S434138V
3358	Remington	Shotgun	870	Poor	S585133V
3347	Remington	Shotgun	870	Poor	S585157V
3352	Remington	Shotgun	870	Poor	S568307V
3348	Remington	Shotgun	870	Poor	S584965V
3356	Remington	Shotgun	870	Poor	S585135V
3355	Remington	Shotgun	870	Poor	S585306V
3351	Remington	Shotgun	870	Poor	S585318V
5683	Remington	Shotgun	870	Poor	W529308M

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposal of surplus items as described in the attached memorandum.

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 314-2007**

## 7. Purchasing Policy Manual Revision – Approval of Contracts

Ms. Bobbitt stated currently, the practice has been to award contracts following two presentations of contract award in two separate commission meetings. Paragraph number five has been added to the Competitive Sealed Bidding section which will allow the County Commission to approve bid award recommendations during the first reading for bids that have been publicly opened in Commission meetings.

Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule the item for a second reading at the next available meeting with an appropriate order for approval.

Public Works

8. Budget Revision – Temporary Office Specialist (second reading)

Commissioner Pearson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision:

Department	Account	Department Name	Account Name	Decrease	Increase
2045	71100	Public Works-D&C	Outside Services	\$12,003	
2045	10100	Public Works-D&C	Salary & Wages		\$8,725
2045	10200	Public Works-D&C	FICA		\$668
2045	10400	Public Works-D&C	Workers Comp		\$38
2045	91100	Public Works-D&C	Office Furniture		\$2,278
2045	23000	Public Works-D&C	Office Supplies		\$294

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 315-2007**

9. Commissioner Reports

There were no Commissioner Reports

10. Public Comment

There was no public comment.

The meeting adjourned at 1:45 p.m.

Attest:

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 Ken Pearson  
 Presiding Commissioner

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 Wendy S. Noren  
 Clerk of the County Commission

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 Karen M. Miller  
 District I Commissioner

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 Skip Elkin  
 District II Commissioner