

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 1:30 p.m.

1. Sheriff's Department

Captain Beverly Braun, Sheriff's Department was present on behalf of these items.

A. Establish Budget for Undercover Vehicles

Captain Braun stated the anonymity of the vehicle is crucial when purchasing a undercover vehicle. This fund would allow the Sheriff's department to purchase a vehicle under \$4,500.00.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Federal Annual Certification Report

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Federal Annual Certification Report for the US Department of Justice and US Department of Treasury.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 92 -2007**

C. Request to Transfer above Authorize Transfer Salary

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the request to transfer above Authorized Transfer Salary for position number 708 – Investigator in the Sheriff's Department.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 93 -2007**

D. Budget Amendment – K-9 Tracking Program

Captain Braun stated this amendment was to establish a budget using the Sheriff's Revolving Fund to pay \$500.00 to Crime Stoppers for 2006-2007, to budget funds to purchase a K-9 Tracking program and to establish a budget to purchase 2 replacement bikes with lighting system for the Bike Unit.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

2. Purchasing

Heather Turner, Purchasing Department was present on behalf of these items.

A. SE-ALI & Sentinel Stats Upgrade CenturyTel

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid sole source #65-123106SS to CenturyTel for our (911) dispatch equipment located in Public Safety Joint Communication. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contracts

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 94 -2007**

B. Purchasing Policy Manual Revision – Small Purchases

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the attached Purchasing Policy Manual Revision for Small Purchases.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 95 -2007**

C. 52-27 JUN06 Hail Damaged Commercial Buildings

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award 52-27JUN06 Hail Damaged Commercial Buildings to Watkins Roofing, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 96 -2007**

D. 55-27SEP05 Electronic Monitoring Services

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby award 55-27SEP05 Electronic Monitoring Services to BI Incorporated. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 97 -2007**

E. 08-23FEB07 Lien Search Services

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby award 08-23FEB07 Lien Search Services to Monarch Title Company, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 98 -2007**

F. 04-22FEB07 Motor Graders

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award 04-22FEB07 Motor Graders to Tri-State Construction Equipment Co. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 99 -2007**

G. Maximus Inc. -Indirect Cost Plan

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the cost Allocation Plan with Maximus, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 100 -2007**

H. Disposal of 2005 Ford Crown Victoria Car

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the disposal of the following wrecked vehicle by turning vehicle over to our insurance company, Thomas McGee 2005 Ford Crown Victoria Car # 2FAFP71WY5X113325

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 101 -2007**

I. 09-23FEB07 IT Check Point Security Equipment

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award 09-23FEB07 – IT Check Point Security Equipment to Enterprise Consulting Group. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 102 -2007**

J. 05-08 Skid Steer with Attachments

Ms. Turner reported the bid for a Skid Steer and Attachments closed on February 8, 2007. Five bids were received. The low bid received from Bobcat of St. Louis did not meet the following minimum technical specifications:

- 87 Horsepower (bid required 88 HP)
- 8,448 lb Operating Weight (bid required 8,950)

- 80" Bucket (bid required 82")
- 78" Grapple Attachment (bid required 82")
- 76" Tiller Attachment (bid required 78")

Therefore Purchasing and the Public Works Department recommend award to the 2nd low bid, Crown Power & Equipment, which met or exceeded all minimum technical specifications.

Total cost of the contract is \$46,362.00 including the tiller attachment, grapple attachment, and an optional door/window/heater to be paid out of department 2040 - PW Maintenance Operations, account number 91300 – Machinery/Equipment. The budgeted amount for this purchase was \$44,500.00. Please see the attached memo from Greg Edington regarding the amount over budget.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

K. C107175004 Ammunition Term & Supply

Ms. Turner stated Purchasing requests permission to utilize the State of Missouri cooperative contract for Ammunition with Oklahoma Police Supply, LLC. The Purchasing Department issued a bid for Ammunition that closed on December 14, 2006. At that time, there were no bids received on the Remington Golden Saber ammunition. In order to have a contract in place for this ammunition, the Purchasing Department would like to utilize the State of Missouri cooperative contract for 40 caliber Remington Golden Saber Ammunition.

This term and supply contract will be paid out of departments 1251-Sheriff, 1255-Corrections, and 2901-Sheriff Operations, LE Sales Tax, Account 23200-Ammunition.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

3. Public Works

A. Budget Revision - Design and Construction

This revision will move funds from the Design & Construction budget to cover the budget shortfall in the Rebates to Special Road Districts account.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Request to hire above mid-point

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the request to hire above Mid-Point for the Project Engineer, position number 606-2045 in the Public Works Department.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 102 -2007**

C. Speed Limit change for Schooler Road

Mr. Andrew Dick , Public Works was present on behalf of this item.

Mr. Dick reported the Boone County Public Works is recommending raising the speed limit on Schooler Road from State Route U to State Route 124, from 35 mph to 45 mph.

Schooler Road has been recently reconstructed from gravel to asphalt. The upgrade from gravel to asphalt pavement prompted this speed limit study.

The speed limit for this section of road before it was paved was 35 mph and has remained at 35 mph after constructing it to asphalt. The default speed limit for asphalt paved roads according to Section 1.4 of Boone County Roadway Regulations, Chapter 1, is 40 mph.

According to Section 3.5 of the Traffic Safety Manual for Boone County, MO., “A posted speed limit shall be changed only by Commission Order.”

A traffic study was completed 10/2/06 to 10/3/06, to monitor speeds on Schooler Road using Nu-Metric Traffic Analyzers. The study was performed to determine the speed limit for the road based on the 85th percentile. This is because the Manual on Uniform Traffic Control Devices (MUTCD), 2003 Edition, states that when a speed limit is to be posted, it should be within 5 mph of the 85th percentile speed.

Total 85th percentile speed average = 46.45 mph

Based on the sample of data from the traffic study, it is apparent that Schooler Road would be within 5 mph of the 85% percentile speed average if the speed limit is increased to a 45 mph speed limit.

The speed limit suggested is also in accordance with Section 1.4 of Chapter 1 of Boone County

Roadway Regulations, Section 3.2 of the Boone County Traffic Safety Manual, and Section 2B.13 of the Manual on Uniform Traffic Control Devices 2003 Edition.

The speed limit will not be raised to 50 mph which is still within the 85th percentile because of the road's edge drop shoulder conditions.

Commissioner Miller explained this was the first of three hearings which will allow the opportunity to respond.

4. Auditors

June Pitchford, Boone County Auditor was present on behalf of this item.

A. KPMG LLP Engagement Letter for FY 2006 Financial Statement Audit Services

Ms. Pitchford explained KPMG is an independent auditor. This agreement is to provide independent audit services to the County of Boone for fiscal year 2006. The scope of the proposed services includes an audit of the County's financial statements as well as an A-133 audit, which is an audit of federal grant programs. KPMG was selected through an RFP process and has provided audit services to the County since fiscal year 2000. The proposed engagement letter reflects a 5% increase over that of the prior year.

B. Budget Revision 4th Quarter Unemployment

Ms. Pitchford stated this revision was to cover FY2006 4th quarter unemployment expense.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

5. Commissioner Reports

Commissioner Elkin reported Boone Hospital is running approximately 67 days behind on construction due to weather. The Parking garage should be complete in late August 2007.

The Bluffs – The administrator is leaving and they are in the process of locating a replacement.

6. There was no public comment

The meeting adjourned at 2:10 p.m.

Attest:

Kenneth M. Pearson

Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner