

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 1:30 p.m.

1. Adopt Marcit By Laws

Wendy Noren, County Clerk was present on behalf of this item

Ms. Noren stated the Mid-America Regional Council Insurance Trust (MARCIT) held their annual members meeting on November 3, 2007. Significant changes were made in the bylaws. As a result, Boone County will need to make a formal resolution to accept and execute the bylaws.

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve give authorization to execute the MARCIT Bylaws and authorize Wendy S. Noren, the written designation member representative, to sign.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 4-2007**

2. Purchasing

Melinda Bobbitt, Director of Purchasing was present on behalf of these items.

A. Second Reading – 90-21DEC06 – PW Bathroom Expansion/Remodel

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid 90-21DEC06- Public Works Bathroom Expansion/Remodel to David R. Gaines Construction LLC. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contracts.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 5-2007**

B. Second Reading – Simplex Grinnell Maintenance Agreement

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the following General Consultant Services Agreements with Simplex/Grinnell of Earth City, Missouri for a service / maintenance agreement for the fire alarm detection system at the Boone County Jail. The contract period will be January 1, 2007 through December 31, 2007. The sole source # is 16-123102. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 6-2007**

C. Second Reading – MM49 Digital Orthophotography and Planimetric Topographic Mapping

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid MM49 – Digital Orthophotography and Planimetric and Topographic Mapping to Pinnacle Mapping Technologies. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 7-2007**

D. Second Reading – 87-14DEC06 Ammunition Term and Supply

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid 87-14DEC06 Ammunition Term and Supply to the following vendors:

Gulf States Distributors, Inc.

- 4.7.1. – CTS Super Sock 12 Gauge
- 4.8.1. - American Eagle 9mm, 115 grain ball FMJ
- 4.8.2. - American Eagle 223, 55 grain, FMJ
- 4.8.3. - Federal F127 RS 12 Gauge 2 ¾” slugs
- 4.8.4. - Federal F127 00 12 Gauge 2 ¾” buck
- 4.8.5. - #7 ½” or 8” Birdshot: 12 gauge 2 ¾”
- 4.9.4. - American Eagle .223 62 grain
- 4.9.5. - Federal .223 62 grain tactical bonded
- 4.9.6. - Federal .223 55 grain tactical bonded

4.9.7. - .308 Federal 165 grain tactical rounds TBTL

Precision Delta Corp.

4.10.1. - .40 Caliber 180 grain

4.10.2. - .45 Caliber 230 grain

4.10.3. – 9 mm 124 grain

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contracts.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 8-2007**

E. Second Reading – MM50 Hot Bituminous Asphalt Term & Supply

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid MM50 Hot Bituminous Asphalt Term & Supply to the following vendors:

Primary Supplier - APAC – Missouri Inc

Secondary Supplier – Christensen Asphalt

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contracts.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 9-2007**

F. First Reading – Sole Source Renewals for 2007

Ms. Bobbitt reported Purchasing has received requests from departments to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year, ending on December 31, 2007.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

G. First Reading - Request for Surplus

Ms. Bobbitt stated the following items have been identified as surplus. The Purchasing

Department is requesting approval for disposal by auction on Gov Deals for items 1 – 59. Items 60-78 will transfer within Boone County except for item #73 – light bar. The Sheriff Department is requesting to donate that item to the police museum.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

H. First Reading – C206075001 Prosecuting Attorney Case Management System

Ms. Bobbitt stated the Boone County Prosecuting Attorney’s office requests permission to utilize the State of Missouri cooperative contract C206075001 with Karpel Computer Systems of St. Louis, Missouri for a Prosecuting Attorney Case Management System.

Total cost of contract is \$124,425.00 and will be paid out of department 2905 – LE/Judicial Info-Sys-LE Sales Tax, account 70050 Software Service Contract (\$12,950); 71101 Professional Services (\$45,150); 91302 Computer Software (\$66,325).

Also attached are Purchase Requisitions for additional equipment needed for this project with Cybernetics for \$5,995.00 (sole source #55-123105) and Hewlett Packard for \$4,035.01(WSCA cooperative agreement #A63309-MO).

\$136,750 was budgeted for this project.

The Prosecuting Attorney’s office came forward with a request to have this approved in one reading. There is a training that is scheduled for this Monday and equipment needs to be ordered.

Commissioner Elkin stated this has been discussed in their meetings and the Commissioner will first and second read it today.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

I. First Reading - 01-04JAN07 Road Sweeper

Ms. Bobbitt stated the bid for a Road Sweeper closed on January 4, 2007. Four bids were received. Purchasing and the Public Works Department recommend award to G.W. Van Keppel for submitting the low bid.

Total cost of the contract is \$28,250.00 to be paid out of department 2040 - PW Maintenance Operations, account number 91300 – Machinery/Equipment. The budgeted

amount for this purchase is \$35,000.00.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

J. First Reading - Cooperative Contract 13-00115 - Wireless Communication

Ms. Bobbitt stated purchasing requests permission to utilize the Western States Contracting Alliance (WSCA) cooperative contract 13-00115 – Wireless Communication Services and Equipment. This master agreement is a multi-vendor award with Sprint, Cingular, T-Mobile, and Verizon and the contract extends through October 9, 2010.

We've already signed a participating addendum for Cingular, commission order 167-2006.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

K. First Reading - Cooperative Contract 11182 OC - Two-Way Radio Communications and Accessories

Ms. Bobbitt stated the Boone County Sheriff Department requests permission to utilize the State of Nebraska cooperative contract 11182 OC with Motorola Communications for Two-Way Radio Communications Equipment and Related Accessories. Currently, the State of Missouri and the City of Columbia are utilizing this cooperative contract.

This is a Term and Supply contract and invoices will be paid from department 2901 – Sheriff Operations LE Sales Tax, account 92301 – Replacement Computer Hardware and department 1251 – Sheriff, account 91300 – Machinery and Equipment. The Sheriff Department is providing additional information about grant funding for this equipment.

Motorola prefers a letter of agreement from the County to utilize the cooperative agreement rather than a signed Contract Agreement.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

L. First Reading – 88-12DEC06 – Law Enforcement Uniforms Term and Supply

Ms. Bobbitt reported the bid for Law Enforcement Uniforms for the Sheriff's Department

closed on December 12, 2006. Three bids were received. Red the Uniform Tailor was the only vendor who submitted a bid for the majority of the items and they were low bid on all items except the turtlenecks and ties. If we were to award to the other vendor based on these two items, it would be necessary to award two contracts in order to have a contract in place for all items. After discussing these items with the Sheriff's Department, it was decided to award all items to Red the Uniform Tailor for ease of contract administration.

This Term & Supply contract will be paid out of Departments 1251-Sheriff and 2901-Sheriff Operations, LE Sales Tax, Account Number 23300-Uniforms. The budgeted amount for FY 2007 is \$47,387.00.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

3. Sheriff's Department

Sgt. Chad Martin, Sheriffs Department was present on behalf of these items.

A. Grant state Homeland Security Grant 2005 Interoperable Communications Grant Program.

Sgt. Martin applied for a grant to upgrade radios. In December they received noticed they would be getting a partial grant. This equipment would allow the Sheriff's Department to be in compliance with Homeland Security. The new equipment must be purchased by the 28th of February in order to utilize the grant.

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to accept the 2005 Interoperable Communications Grant Program and to establish the budget.

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 11-2007**

Commissioner Elkin stated the following were items to go with the grant.

B. Budget Amendment – Re-budget communication system for Jail

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. Budget Amendment – Re-budget communication system for Jail.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

4. Second Reading – Purchase Requisition – Economic and Development Debate

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the following purchase requisition for the upcoming public debate on How Storm Water Ordinances and Governmental Funding of Infrastructure might affect our local economy presented at the Tiger Hotel.

| Department Name and Account Number | Amount |
|------------------------------------|----------|
| 1750-71100 – Room Rental | \$500.00 |
| 1750-71100 – Catering | \$756.00 |
| 1750-71100 – Bartender | \$100.00 |

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 12-2007**

5. Appointments for New Assistant Prosecuting Attorney’s Office

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby appoint the following Assistant Prosecuting Attorneys:

- Stephanie M. Morrell
- Cecily L. Daller
- April S. Wilson
- James P. Gray
-

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 13-2007**

6. Public Works

Mr. David Mink, Director of Public Works was present on behalf of these items.

A. General Consultants Agreements

Commissioner Elkin moved on this day the County Commission of the County of Boone

does hereby approve the following General Consultant Services Agreements and authorize the Presiding Commissioner to sign said agreements:

- Scroggs Architecture, P.C.
- Engineering Surveys and Services, LLC
- Trabue, Hansen & Hinshaw, Inc.
- Mitzel and Associates
- Poepping, Stone, Bach & Associates, Inc.
- Shafer, Kline & Warren

Commissioner Pearson seconded the motion

There was no discussion and no public comment.

The motion passed 2-0 **Order 14-2007**

B. Shafer, Kline and Warren Engineering Services

Mr. Mink said the **Meadowbrook West Subdivision** drainage improvements is work on storm water analysis last summer the next step is to design curb inlets and other drainage corrections. The budget was established before the initial preliminary analysis was complete.

Mr. Mink stated **Spiva Crossing** was identified after working on the road. Several pipes are inadequate and repairs need to be made. A Consultant will design a more appropriate drainage structure Public works has initiated formal reviews at 50/75/95% completion of the plan.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

7. Consultant Agreement with Trabue, Hansen, & Hinshaw Jail Parking Lot Design

Mr. Mink said the preliminary study done in 2006. In the budget process it was determined to proceed with the design of the parking lot. This is the design of the parking lot.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

8. Commissioner Reports.

Commissioner Elkin reported the Park Board met and discussed El Chaparral Park. It appears that Dept of Natural Resources - Parks and Recreation Division is going to require us to construct a handicapped access to the shelter house. Also, that there needs to be signage acknowledging that a Land and Water Conservation Fund grant was acquired for the development of the park. These will be required even though the grant was back in 1978.

Park Board also discussed that each member will be recruiting potential volunteer board members due to the loss of a couple of board members.

Commissioner Pearson reported on the following.

Boone County Mental Health Board of Trustees – Members of the Board discussed ways of providing education to the public. On January 16, the Board will host a mental health lecture in the Commission Chambers at 6:00 p.m. The Board discussed offering other educational opportunities in the following months. The Board also discussed events for Mental Health Month. Guest. Rita McElhany, DMH, briefly discussed the sales tax for children’s mental health.

Boone County Council on Aging – The BCCA Board of Directors met on January 10. Executive Director Lois Shelton discussed the mission of the BCCA and aligning the organizational structure to meet that mission. The Board discussed the need for five new board members, with three vacancies and two new resignations. The Board also discussed 2007 fundraising events.

Boone County Family Resources Board of Directors -- The Board met on January 10. Executive Director Les Wagner noted that the State of Missouri Department of Mental Health is restructuring case management. Boone County Family Resources is recognized as an excellent organization, and Mr. Wagner has been selected to participate on the DMH stakeholder committee.

9. There was no Public Comment.

The meeting adjourned at 2:17 p.m.

Attest:

Ken Pearson
Presiding Commissioner

Wendy S. Noren

Karen M. Miller

Clerk of the County Commission

District I Commissioner

Skip Elkin
District II Commissioner