

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Juvenile Justice Center

Kirk Kippley, Juvenile Justice Center Superintendent, and Kathy Lloyd, Court Administrator, were present on behalf of these items.

A. Authorize Presiding Commissioner to sign JABG Grant Award

Kirk Kippley stated this grant runs from October 1 to September 30. This grant funds the part-time art instructor, drug testing at the Juvenile Justice Center and will purchase security cameras for the Juvenile Office. The federal award is \$21,118.00 and the County's match is \$2,346.00 for a total of \$23,465.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Budget Amendment

Kathy Lloyd stated this budget amendment corresponds with the JABG Grant Award contract. The budget amendment is for \$11,820.00 and will pay for the CCTV system in the Juvenile Office and the art teacher position salary from October 1 to December 31, 2005.

Commissioner Miller asked if the match is included in the proposed 2006 budget. Mrs. Lloyd stated that is correct.

This will purchase security system equipment for the Juvenile Office.

As part of this grant, a paralegal was moved from this grant funding to another budget. This grant has been drastically cut and because of this, they have decided to do more hardware purchases with this funding.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

C. First Reading of Request to Transfer Position from Grant Budget to JJC Budget

Mr. Kippley stated in February 2005, the Commission authorized the position of a Music Instructor in the 1243 Judicial Grants Budget. This position was funded through the Department of Public Safety Juvenile Accountability Block Grant. This grant is to end September 30, 2005. Due to grant funding being greatly reduced, this position will no longer be funded through the grant.

The residents at the Juvenile Justice Center have enjoyed the opportunity to learn keyboarding. Therefore, the department would like to continue the opportunity for them to learn. Due to the scheduling of summer school, there are remaining funds in the teacher position. The department is requesting the use of these funds to cover the music instructor's position through December 31, 2005.

The department will continue to consult and work with Columbia Public Schools personnel in an effort to fund this position possibly as soon as January 2006.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Judicial Grants – First Reading of Budget Amendments

Kathy Lloyd stated these are annual grants received by the department. The grant year for these grants is July 1 to June 30. This is a request to amend the budget to include the funding for the July 1 to December 31 time frame of the grant.

The Intensive Intervention grant is \$7,759.00.

The Probation Services grant is \$31,302.00.

The Victim Services grant is \$17,591.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Purchasing Department – First Reading of Bid 10-23FEB05 (High Density Shelving Filing System)

Melinda Bobbitt, Purchasing Department Director, was present on behalf of this item.

Melinda Bobbitt stated The Bid for the High Density Shelving Filing System for the Assessor’s office closed on February 23, 2005. Eight bids were received. Recommendation for award is to Conner Business Systems for submitting the lowest bid meeting the minimum specifications. There were four bids lower than Conner, but did not meet specifications as detailed below:

Low Bid: CORPORATE EXPRESS - DATUM MOBILE TRAK 5

Does not meet minimum specifications:

- Non-grouted track (requires periodic re-leveling of track) 2.2.1.1
- (Grouted Track was specified...this is a more durable/stable installation)
- No 3-Spoke handle design (disc handle) 2.2.4.1
- Self-edge laminate end-panels only (Aluminum trim edge specified) 2.2.6.7
- Non-textured paint finish (Textured specified) 2.2.6.8
- Paragraph 2.5.6. “Deviations shall be listed on separate sheet of paper”. This Offeror did not meet this specification. Although they could have offered upgraded systems to meet the required specifications, they failed to note the deviations from the specifications on their bid.

2nd Low Bid: SAFE BUSINESS SYSTEMS - DIRECTLINE LP3

Does not meet minimum specifications:

- Low Profile with smaller 3” wheel. (Specs state High-Profile, 5” wheel with min. 1,000) 2.2.3
- No 2” wide deck support channels connected to tracks (Shims only) 2.2.2.5
- Plastic (vinyl) trim edge on End-Panels (Aluminum trim edge specified) 2.2.6.7
- Non-textured paint finish (Textured specified) 2.2.6.8
- Mfg. less than 10 years.
- Paragraph 2.5.6. “Deviations shall be listed on separate sheet of paper”. This Offeror did not meet this specification. Although they could have offered upgraded systems to meet the required specifications, they failed to note the deviations from the specifications on their bid.

3rd Low Bid: WAREHOUSE ONE - DIRECTLINE LP3

Does not meet minimum specifications:

- Low Profile up to 1,000 lbs. (Specs state High-Profile with min. 1,000)
- No 2” wide deck support channels connected to tracks (Shims only) 2.2.2.5
- Plastic (vinyl) trim edge on End-Panels (Aluminum trim edge specified) 2.2.6.7
- Non-textured paint finish (Textured specified) 2.2.6.8
- Mfg. less than 10 years.

- Paragraph 2.5.6. “Deviations shall be listed on separate sheet of paper”. This Offeror did not meet this specification. Although they could have offered upgraded systems to meet the required specifications, they failed to note the deviations from the specifications on their bid.

4th Low Bid: CONCEPTS FOR BUSINESS – AURORA LP

Does not meet minimum specifications:

- Low Profile with smaller 3” wheel. (Specs state High-Profile, 5” wheel with min. 1,000) 2.2.3
- No 2” wide deck support channels connected to tracks (Shims only) 2.2.2.5
- Paragraph 2.5.6. “Deviations shall be listed on separate sheet of paper”. This Offeror did not meet this specification. Although they could have offered upgraded systems to meet the required specifications, they failed to note the deviations from the specifications on their bid.

5th Low Bid: CONNER BUSINESS SYSTEMS – TAB PRODUCTS – TAB-TRAC – MEETS SPECIFICATIONS

Total cost of contract is \$14,985 and will be paid out of department 2010 - Assessment, account number 92100 – Replacement Furniture and Fixtures. The original budget is \$18,000.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Sheriff’s Department – Approve Contract with University of Missouri

Sheriff Dwayne Carey was present on behalf of this item.

Sheriff Carey stated this contract is for security services for events on the University campus. This is similar to previous contracts.

Commissioner Elkin moved to approve the agreement between the Curators of the University of Missouri and the Boone County Sheriff’s Department for providing safety and security for events on the University of Missouri-Columbia campus.

Commissioner Miller seconded the motion.

Commissioner Miller asked why there is not a place for the Commission to sign this contract. Sheriff Carey stated this contract is like previous contracts and those previous contracts were signed by Sheriff Boehm.

Commissioner Miller stated she did not know anyone else could bind the County besides

the Commission. She requested future contracts be signed by the Commission.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 374-2005**

Subject: Child Assessment Center Services

A. Second Reading and Public Hearing for Approval of Budget Amendment

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1420-85800: Social Services – Other Contracts	\$62,989.00
1420-03451: Social Services – State Reimbursement	\$62,989.00

Said budget amendment is to establish a budget for the 2005/2006 Child Advocacy Grant.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 375-2005**

B. Second Reading and Approval of Agreement for Child Assessment Services with Missouri Children’s Division

Commissioner Miller moved to approve the Agreement for Child Assessment Center Services with the Missouri Children’s Division.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 346-2005**

C. Second Reading and Approval of Child Assessment Center Services Provider Agreement with Rainbow House

Commissioner Elkin moved to approve the Child Assessment Center Services Provider Agreement with Rainbow House.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 377-2005**

Subject: Second Reading and Public Hearing for Approval of Budget Amendment for the Courthouse Construction Project

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
4000-7131: Courthouse Construction – Owner Costs	\$2,000.00
4010-83919: Administration Building Construction – Operating Transfer OUT to Capital Project Fund	\$2,000.00
4000-03915: Courthouse Construction – Operating Transfer IN from Capital Project Fund	\$2,000.00
4020-83919: JJC Construction – Operating Transfer OUT to Capital Project Fund	\$34.00
4000-03915: Courthouse Construction – Operating Transfer IN from Capital Project Fund	\$34.00
4020-83919: JJC Construction – Operating Transfer OUT to Capital Project Fund	\$82,574.00
4010-0315: Administration Building Construction – Operating Transfer IN from Capital Project Fund	\$82,574.00

Said budget amendment is to establish a budget for the Courthouse Construction Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 378-2005**

Commissioner Reports

Commissioner Schnarre

Commissioner Schnarre stated he has been in discussions with Public Works regarding their Chip Seal projects. The department has run out of money in the oil line item. They have requested to use emergency funds to continue with the projects.

There was no objection to this request.

A budget revision will be brought forward at a later date to move funds around for this request.

Commissioner Miller

No reports at this time.

Commissioner Elkin

No reports at this time.

Public Comment

There was no public comment.

The meeting adjourned at 1:50 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner