

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Sheriff’s Department – Second Reading and Public Hearing for Approval of Budget Amendments

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2540-91210: Sheriff Civil Process Fund – Leasehold Improvements	\$24,750.00

Said budget amendment is for the Sheriff’s Department North Substation parking lot.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 361-2005**

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2522-37240: Sheriff DARE Fund – Registration	\$370.00

Said budget amendment is for DARE Camp Registration.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 362-2005**

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Award of Bid 53-18AUG05 (North Substation Site Work)

Commissioner Miller moved to award bid 53-18AUG05 for Sheriff's Department North Sub-Station Site Work to Christensen Construction Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 363-2005**

B. First Reading of Bid 56-06SEP05 (Clark Lane Road Improvement Project)

Heather Turner stated the Bid for Clark Lane Road Improvement Project closed on September 6, 2005. Two bids were received. Purchasing and the Public Work's department recommend award to Columbia Curb & Gutter for submitting the low bid.

Total cost of contract is \$149,662.53 with a 10% contingency of \$14,966.25 for a total Purchase Order amount of \$164,628.78. This contract will be paid out of department 2045 – Public Works Design and Construction, account number 71100 – Outside Services. The original budget was \$190,000.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Collector's Office – First Reading of Tax Collection Agreement with City of Columbia

Commissioner Miller stated this is like other tax collection agreements that have been approved by the Commission. This agreement is with the City of Columbia.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Prosecuting Attorney – Authorize Presiding Commissioner to sign VOCA Grant Award Contract

Commissioner Miller moved to authorize the Presiding Commissioner to sign the VOCA Grant Award (\$52,139.00) for the Boone County Prosecuting Attorney's Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 364-2005**

Commissioner Reports

There were no Commissioner Reports.

Public Comment

June Pitchford, Boone County Auditor, stated it has been brought to her attention that the IRS has changed the mileage reimbursement from 40.5 ¢ to 48.5 ¢ effective September 1 to December 31, 2005.

The Commission in the past has used the IRS mileage reimbursement rate. This rate is usually set for January 1 to December 31 of each year. This is the first time the IRS has made a change during the middle of a fiscal year.

Mrs. Pitchford asked the Commission how this should be handled.

Commissioner Miller requested reports be done about how many employees receive mileage reimbursement.

Commissioner Schnarre asked if this would affect vehicle allowance. Commissioner Miller stated vehicle allowance is based on the mileage reimbursement.

Commissioner Elkin asked if a budget revision would have to be done to cover any additional expenses. Mrs. Pitchford stated she did not believe so if the mileage reimbursement is change but one might have to be done for vehicle allowance.

The Commission will continue to discuss this after the reports are given to them.

There was no further public comment.

The meeting adjourned at 9:42 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner