

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor  
Boone County Auditor June Pitchford

The budget hearing was called to order at 10:55 a.m.

**Budget Hearing: Department 1115 (Human Resources)**

Betty Dickneite, Human Resources Director, was present on behalf of this budget hearing.

There are no significant changes to this budget.

Betty Dickneite stated she is requesting an additional FTE as a Human Resources Analyst. The need for this is because of the increase in the number of applications; 25% increase in 2001 and 15% increase in 2002. The department has utilized interns to help with the increase of work. She described the duties of the Analyst position if approved by the Commission.

Mrs. Dickneite stated her second request is for \$10,000 for County wide training. This is increased because only one substantial training has been offered in 2002. She reviewed the training needs for the County.

She noted printing expenditures have been decreased by 50%. The Personnel Policy Manual will be copied in-house.

There are no funds for training, conferences, or travel for the department. She requested the Commission review this to allow for the department to be up to date on employment related issues.

Mrs. Dickneite stated there is a concern about office space related to the privacy issue with work in the department.

The department has operated with two FTEs since establishment of the department in 1994 even though there has been an increase in work load and responsibilities.

Mrs. Dickneite reviewed the Human Resource Statistics from January to November,

2002.

The proposed total expenditures for this department for 2003 are \$154,583, with \$55,210 being expenditures for classes 2 through 8. Mrs. Dickneite noted the some of the expenditures in this budget are used by all County offices and departments.

There was discussion about using the universities and colleges in the area to help for training. This could be a cost effective way to have training for the County.

There was no further discussion on this budget.

**Budget Hearing: Department 1140 (Treasurer)**

Kay Murray, Boone County Treasurer, was present on behalf of this budget hearing.

There were no significant changes to this budget.

Kay Murray reviewed the fiscal year 2002 departments accomplishments and goals and the fiscal year 2003 departments goals. She noted the performance measures are consistent between 2001 actual, 2002 estimated, and 2003 projected.

The projected revenue for the budget for 2003 is \$190,471, which reflects a 15% increase.

The projected total expenditures for this budget for 2003 are \$216,404, which reflects a 4% increase and classes 2 through 8 expenditures to be \$54,995, which reflects a 1% increase.

There was discussion about the out-of-county cash bonds and the new credit card policy established by the County earlier this year.

Mrs. Murray stated there is a supplemental request to have an ATM machine placed in the Courthouse. Actually the request is to place one ATM machine in the Courthouse and one in the Government Center. The machine for the Courthouse would be used by more people.

There is also supplemental request for a copier. Mrs. Murray stated this copier is needed for the office because there are many problems with the current copier.

There was no further discussion about this budget.

There was no public comment.

The budget hearing adjourned at 11:26 a.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner