

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle Malaby
County Counselor John Patton

The regular meeting of the County Commission was called to order at 9:35 a.m.

SUBJECT: Report on Inspection of County Buildings

Director of Planning and Building Inspection Stan Shawver distributed and reviewed his report. Director Shawver added while he was inspecting the Johnson Building he was advised someone is smoking in the women's restroom on the second floor. The commission may want to remind its employees such a practice is a violation of the county ordinance concerning smoking.

SUBJECT: Recognition of Boone County Employee of the Quarter

Commissioner Stamper stated the Boone County Employee of the Quarter is Helen C. Sheehan of the County Clerk's office. Ms. Sheehan has been employed with the county since August 24, 1997. She has a positive attitude and is always upbeat. Everyone enjoys talking to her and can count on her for information. Ms. Sheehan is ready and willing to help. If she does not know the answer to a question, she will find out and let you know in a timely manner. She has never made a person feel they are an inconvenience. Every employee in the county at some point has a question about benefits. It makes us feel good to have Ms. Sheehan there to answer our questions.

County Clerk Wendy Noren congratulated Ms. Sheehan and commented it is a pleasure to have her in the office. She is an immense help to her and others. She and other office employees have become keenly aware of her importance while she has been away on maternity leave.

Ms. Sheehan thanked Ms. Noren, the County Commission and the committee responsible for the award.

SUBJECT: Award Bid 1-18JAN96, Lake Sundance NID

Neighborhood Improvement District Coordinator Andy Lister distributed a bid tabulation and recommended award to Christensen Construction Company of Fulton, Missouri in the amount of \$91,611.69. The project estimate is \$111,365.34. Mr. Lister estimated the final project cost will be \$110,000 to \$115,000. The bid price includes a temporary surface for use during the project. The design alternative selected may alleviate the need for the temporary surface.

Commissioner Miller moved that the County Commission of the County of Boone award Bid 1-18JAN96, Lake Sundance Neighborhood Improvement District Project, to Christensen Construction Company in the amount of \$91,611.69 and authorize the Presiding Commissioner to sign the agreement and notice of award when presented.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 47-96.**

SUBJECT: 1995 Class One Budget Revisions

Auditor June Pitchford stated none of the revisions require a transfer from the emergency fund. The first revision involves overtime within the DARE program. Overtime appropriations are included in the Sheriff's Operations budget. This revision moves the necessary amount. The Treasurer's budget is one of several budgets in which overtime is not budgeted. This revision moves the immaterial amount from another account. When the Solid Waste Recycling budget was established, it included a .25 full time employee. The work required more than that amount of time. The individual involved is a Planner in the Planning and Building Inspection Department. The commission needs to determine if this trend will continue in 1996.

Commissioner Vogt replied District H is hiring a coordinator who should be able to assume some duties performed by Boone County's Solid Waste Coordinator Don Abell. A .25 full time employee should be adequate for 1996.

Ms. Pitchford stated the amount budgeted in the Parks and Recreation budget for improvements to the county owned portion of the MKT trail will be used to cover salaries for temporary workers who performed the work. A budget amendment is necessary in the Sheriff Forfeiture Fund. There are sufficient resources within the fund. The Sheriff historically does not budget overtime in this budget, but overtime is expended virtually every year. The final revision concerns the Circuit Clerk's budget. It involves moving class one funds to other areas. The Circuit Clerk did not realize she was obligated to purchase all items included on the 1995 printing bid. Funds budgeted for printing were used for other purposes, therefore the account was short. Funds are available in class one due to turnover and the fact that some employee merit funding was not awarded at the first of the year.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revisions:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1258	10110	DARE Program - Overtime		\$1,399
1251	10110	Sheriff's Operations Overtime	\$ 1,399	
1140	10110	Overtime		\$ 220
1140	37220	Travel	\$ 220	
1360	10100	Salaries & Wages		\$2,626
1360	10110	Overtime		\$ 44
1360	10200	FICA		\$ 205
1360	71100	Outside Services	\$ 2,875	
1610	10100	Salaries & Wages		\$2,626
1610	10110	Overtime		\$ 122
1610	10200	FICA		\$1,255
1610	91700	Grounds Improvement	\$17,644	
1221	23850	Minor Equipment and Tools		\$1,039
1221	48000	Telephones		\$ 293
1221	60200	Equip. Repairs and Maint.		\$ 113
1221	10100	Salaries and Wages	\$ 1,445	

and, authorize the following budget amendment, waiving the standard ten day comment period:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
2500	10100	Sheriff Forfeiture Fund Salaries and Wages	\$1,311
2500	10110	Sheriff Forfeiture Fund Overtime	\$6,099
2500	10120	Sheriff Forfeiture Fund Holiday	\$ 183
2500	10200	Sheriff Forfeiture Fund FICA	\$ 289

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 48-96.**

SUBJECT: Contract with IBM for Equipment Modification and Relocation Services

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the two attached contracts with IBM for equipment modification and relocation.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 49-96.**

SUBJECT: Appointments to Board of Health

Commissioner Miller stated Sara Hooks is a registered nurse who has volunteered for the Red Cross and the Kansas City Free Health Clinic. Both applicants were very well qualified. Commissioner Miller moved that the County Commission of the County of Boone appoint Sara E. Hooks to the Board of Health for a three year term.

Commissioner Vogt seconded the motion. Commissioner Miller and Commissioner Vogt voted in favor of the motion. Commissioner Stamper voted in opposition. Motion passed. **Order 50-96.**

SUBJECT: Set Terms of Senior Board

The item was postponed until Thursday.

SUBJECT: Renew Agreement for Public Works Employees Training, AGC-Eastern Missouri Laborers' Joint Training Fund

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached Renewal of Agreement with the AGC-Eastern Missouri Laborers' Joint Training Fund.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 51-96.**

SUBJECT: Amendment to Agreement for Printing Services

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign the attached AMENDMENT TO AGREEMENT FOR PRINTING SERVICES which amends the previous agreement with Brake Printing, approved by Commission Order 22-96.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 52-96.**

Commissioner Stamper moved that the County Commission of the County of Boone vacate the award of a portion of Bid 123-19DEC95, Printing Services, which was awarded to Printmasters.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 53-96.**

SUBJECT: Router Maintenance Agreement

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached agreement with Computerland for router maintenance (Bid 4-11JAN96).

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 54-96.**

SUBJECT: Report on Monthly Animal Control Activity

Commissioner Stamper summarized the report.

SUBJECT: Authorize Purchase of Blue Line Machine and Binding Machine

Commissioner Stamper stated the Design and Construction portion of the Public Works Department's 1995 budget needs to be modified. The purchase of a blueline machine was included in the 1995 budget. The former Public Works Director purchased a used machine which became unrepairable. The former Director acquired another machine without following county policy. The second machine cost \$1,495. A binding machine was purchased under similar circumstances, at a cost of \$340. The department decided to defer purchase of truck bed shells in order to cover the amounts. Commissioner Stamper moved that the County Commission of the County of Boone modify the 1995 Public Works Department Design and Construction Division fixed asset budget to reallocate \$2,045, allocated for truck bed shells, to purchase a \$1,495 blueline machine and a \$340 binding machine.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 55-96.**

SUBJECT: Blackfoot/Roemer/Obermiller Road Project

Mr. Patton stated in order to meet the construction schedule this year, or if condemnation becomes necessary, appraisal work is needed. Approximately fourteen parcels are involved. The appraisal work needs to be completed and offers of compensation made before the end of February. The only way to accomplish this is for him to find an appraiser who can prepare the appraisals at an appropriate price within the time frame outlined. His contract allows for reimbursable expenses of this nature. The cost is approximately \$4,900.

Commissioner Stamper stated Ms. Pitchford requested Mr. Patton’s billing delineate the amount for the appraisals work separate from his charge for legal services.

Mr. Patton stated it will be shown as a cost, separate from time fees.

Commissioner Stamper stated Ms. Pitchford noted the expense is not included in the budget for Mr. Patton’s services, but funds are available within the Public Works Department budget.

Public Works Director Frank Abart concurred the appraisals are a road related expense and funding should come from the Design and Construction line item for such expenses.

Commissioner Stamper moved that the County Commission of the County of Boone authorize County Counselor John Patton to arrange for appraisal services associated with the Blackfoot/Roemer/Obermiller road project. Mr. Patton will be compensated for the cost incurred as a reimbursable expense.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 56-96.**

SUBJECT: Reports from Commissioners

Commissioner Vogt reported Solid Waste Coordinator Don Abell testified before the Solid Waste Advisory Committee to request a \$10,000 grant from the District in the amount of \$10,000 for clean up of illegal dumps.

Commissioner Vogt reported she will meet with the Diamond Council Executive Board this evening. They have questions about the agreement. They are concerned about what will happen to the property after thirty years.

The meeting adjourned at 10:39 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner