

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle R. Malaby

The adjourned term meeting of the County Commission was called to order at 9:35 a.m.

SUBJECT: Request to Vacate Section of Road Between Kings Road and Ridge Trail Road

Tom Ratermann, Manager of the Design and Construction Division of the Public Works Department distributed a map showing the section of road for which vacation is requested. Research indicates this road was dedicated in the 1880's. The petition submitted is lacking in the legal description. The Department would recommended this petition be denied. If the surveyor decides to re-petition, it is recommended they hire a surveyor to develop a good legal description. The Department original thought a good legal description could be developed without survey field work, but that is not the case. The Public Works Department is concerned with having a turnaround at the end of Kings Road and Ridge Trail Road and wants to ensure right of way for the turnarounds is dedicated.

Commissioner Vogt asked is the bridge part of the vacation request?

Public Works Department Surveyor David Piest replied no, it is to the east of the bridge.

Commissioner Stamper asked why do they want the section of road closed?

Commissioner Vogt replied she has talked with Ronnie Brooks. He built a lake there. Hunters and people wanting to fish are destroying his dam with all terrain vehicles and causing other problems. He farms the land.

Mr. Piest commented he believes Mr. Brooks works for a Moberly company who owns the land. Vacating this section of road has been discussed over many years. It has come down to the same thing--how to you describe the section to be vacated and turnaround areas. They need to hire a surveyor. The Department does not believe it is within their realm of responsibility to survey the property for them. The work should be done at their expense.

Commissioner Vogt asked has the Commission required property owners to do that in the past?

Commissioner Stamper replied the Commission has not vacated many roads. Requiring the property owner to provide a legal description seems reasonable.

Mr. Ratermann stated statute requires public notice be posted twenty days prior to Commission action on a vacation request. It is not clear whose responsibility posting the notice is. Both the Public Works Department and the Planning and Building Inspection Department have done it in the past. The Public Works Department would prefer to have the petitioner post the notices and the Department verify they are posted. That has not been done with this request. It is suggested the Commission table this request until the next adjourned term to make sure appropriate notices are posted.

Commissioner Stamper stated he conferred with Mr. Patton on the matter. It is an implied responsibility of the County. He suggested the Commission maintain the previous pattern of having the Department post appropriate notices. Regardless of the posting requirement, he does not believe there is enough information on the request in order to take action today.

Commissioner Vogt moved that the County Commission of the County of Boone table the request to vacate a section of road between kings road and ridge trail road.

Commissioner Miller seconded the motion. Motion passed unanimously.

Commissioner Stamper stated the petitioner should be advised their petition is not in compliance with County standards.

SUBJECT: Request to Vacate Rock Bridge Lane

Mr. Ratermann reported appropriate public notices were not posted. It is recommended the request be read again and tabled until the next adjourned term. There are also problems with the land description. It is recommended the Public Works Department assist the petitioners with developing the description. A good survey was filed when the road was developed. It is recommended the County Commission adopt a written policy for road vacations, following review by council. A draft is submitted for Commission consideration.

Scott Schulte, Superintendent of Rock Bridge State Park, 5901 S. Hwy. 163, and Susan Haines, 851 E. Rockbridge Lane, were present.

Commissioner Stamper moved that the County Commission of the County of Boone table the request to vacate Rockbridge Lane until the next adjourned term so the proper public notices can be posted by the Department.

Commissioner Vogt seconded the motion. Motion passed unanimously.

SUBJECT: Prosecuting Attorney Request for Authorization to Hire Above Pay Range Base

Prosecuting Attorney office Administrative Coordinator Bonnie Adkins stated Personnel Manager Sandra Robinson resigned her position with the County after 18 years of service. The position is a range 14. The base of the range is \$18,500. They have tried to have the range reevaluated in the past due to the level of responsibility, but were told to wait until a Human Resources Director is hired to reevaluate all ranges. Human Resources Director Mark Stone advised her the Commission does not want to change position ranges until all are reviewed. One internal candidate, currently classified in salary range 16, said she could not take the position for the salary offered. A former employee of the Attorney General's office, Secretary of State's office and Department of Revenue has agreed to accept the position for \$20,500. The amount is approximately ten percent above the base of range 14.

In response to a question from Commissioner Stamper, Ms. Adkins replied they would like to increase the salary an additional five percent following completion of the probationary period. Ms. Adkins commented the bad check collection fund was used to enhance the Ms. Robinson's salary by about \$4,000.

Commissioner Vogt stated she wish she knew the status of the range reevaluation process.

Commissioner Miller stated the Assessor was authorized to hire an employee at ten percent above the base of the range.

Commissioner Stamper stated when they have authorized an increase, they have not allowed an additional increase following the probation period. He is willing to authorize an additional ten percent, but not the probationary increase.

Commissioner Vogt agreed.

Following discussion, Commissioner Miller moved that the County Commission of the County of Boone authorize the Prosecuting Attorney to hire an employee in the Personnel Coordinator/Tax Administrator position at ten percent above the base of range 14. A probationary increase should be withheld pending reclassification of all position ranges.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 410-95.**

SUBJECT: Presiding Commissioner Attendance at Mid-America Emergency Management Conference

Commissioner Stamper stated he has been accepted to participate in the Mid-America Emergency Management Conference in Kansas City on August 11-13, 1995. Lodging and registration expenses will be paid by the Federal Emergency Management Agency. The County would be responsible for mileage and some meals. Commissioner Stamper moved that the County Commission of the County of Boone authorize the Presiding Commissioner to attend the Mid-America Emergency Management Conference in Kansas City on August 11, 12, and 13, 1995. The County will support mileage and meal expenses.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 411-95.**

SUBJECT: Enhanced 911 System Upgrade

Commissioner Stamper stated the Commission discussed this issue last Thursday and agreed to purchase the upgrade from GTE. They have now provided a Statement of Intent for the County to sign. He would like to discuss this with the Auditor, but she is gone for the next week. She had some concern with some expenses being paid with the E-911 sales tax.

Commissioner Miller moved that the County Commission of the County of Boone authorize the Presiding Commissioner to sign the attached Statement of Intent, which serves as a request for GTE to establish Enhanced 9-1-1 Network Services for Boone County.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 412-95.**

SUBJECT: Vote to Authorize a Closed Meeting

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting at 10:00 a.m. on August 8, 1995, as authorized by section 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of a particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 413-95.**

SUBJECT: Reports from Commissioners

Commissioner Stamper reported the rain last evening washed out a portion of Jemerson Creek Road to the point it was impassable. Its repair will present a challenge.

Commissioner Miller reported she met with the Columbia Schools administration about their use of the old Juvenile Justice Center. They would like to take possession the first of October. They have minor requests. For example, they would like to change the name of the building. They will be responsible for indoor and outdoor maintenance, and utilities. She discussed the provision of space to the Diamond Council while they develop their sports complex and about requested use of the facility by the deaf organization on evenings and weekends. They agreed to work with both groups.

Commissioner Miller reported Don Bormann is platting a one lot subdivision at the end of Woody Proctor Road. A road used to go through there. The Department asked that the old road right of way be dedicated to the County in the event the County needs to create a road there. County regulations would require that the road either be built or a surety posted. The developer is not willing to do either, but is willing to dedicate the right of way.

Commissioner Stamper requested they provide a written proposal and suggested the Commission needs to exercise caution in its decision due to the precedent which would be set.

Commissioner Vogt asked has it been discussed with the Department of Planning and Building Inspection?

Commissioner Miller stated she will request such a proposal and speak with Planning and Building Inspection Director Stan Shawver and legal counsel.

Commissioner Miller reminded the Commission Records Clerk Brad Hauck submitted a memo to the Commission regarding record storage in the Johnson Building. There is a lack of public access room. He thought the room off the hallway which abuts the records management area had been set aside for public use. It is also being claimed by the public defender.

Commissioner Stamper stated that room was never designated for records management. On the planning sketch it was to be used by Facilities Maintenance.

Commissioner Miller stated regardless of that, records management needs a secure space for public access. That is part of a records management system.

Commissioner Stamper asked why can't they come upstairs?

Commissioner Miller suggested the Commission read the memo and then they can discuss it.

Commissioner Vogt reported on her attendance at the Missouri Association of Counties conference in Branson.

The meeting adjourned at 10:15 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner