

**TERM OF COMMISSION:** August Session of the August Adjourned Term

**PLACE OF MEETING:** Hearing Room One, Boone County Courthouse

**PRESENT WERE:** Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
Deputy County Clerk Michelle Malaby

The regular meeting of the County Commission was called to order at 1:38 p.m.

**SUBJECT: Open Bid Number 66-18AUG94, Cellular Telephone Service and Hardware**

Commissioner Stamper reported it was discovered this morning a request for quotation was mailed to the wrong address. It was inadvertently mailed to the company's competitor. Therefore, the bid opening date will be extended to August 30. Potential bidders have been notified.

**SUBJECT: Establish 25 mph Speed Limit in Bon Gor Lake Estates Subdivision**

Assistant Public Works Director Frank Abart stated the area was investigated in response to a letter from a citizen concerned with safety. Stop signs have been placed at both ends of the road to control traffic entering from Wade School Road and Mauler Road. Mr. Abart proposed a 25 mph speed limit be established for the entire subdivision. The speed limit will give the Sheriff's Department the enforcement tool they need.

Commissioner Vogt moved that the County Commission of the County of Boone establish a 25 mph speed limit in Bon Gor Lake Estates Subdivision.

Commissioner Miller seconded the motion. Motion passed unanimously. Commission Order 324-94.

**SUBJECT: Public Works Department Budget Revision, Equipment Repairs**

Mr. Abart stated they hope the amount requested for transfer, \$56,200, will be enough for the remainder of the year.

In response to a question from Commissioner Stamper, County Auditor June Pitchford replied the original budget for equipment repairs and maintenance was \$120,000. The amount is requested in order to maintain adequate funding in the class. Expenditures in the class are expected to exceed \$190,000.

Mr. Abart noted he expressed concern with the budget amount during hearings.

In response to a question from Commissioner Stamper, Mr. Abart replied there have been several equipment failures. Two motor graders failed. One cost about \$10,000 to repair, the other \$4,000. Truck repair parts from one vendor alone cost \$15,000. Using the equipment in a sandy environment has probably caused a lot of the problems.

Commissioner Stamper asked were funds spent to repair the trackhoe, highloaders, or to configure the trailer to apply dust control? Mr. Abart replied funds were not spent to repair the trackhoe this year. Funds were spent to repair the highloaders. About \$2,000 to \$5,000 was spent to configure the trailer.

Commissioner Stamper stated his concern is with the trend. The equipment is being replaced fairly frequently.

Mr. Abart stated heavy equipment costs a great deal to repair.

Commissioner Vogt asked how do you determine whether too much is being spent on repairs?

Commissioner Stamper stated configuring the trailer to apply dust control should be categorized as a capital expenditure. The trackhoe was in questionable condition when it was acquired.

Mr. Abart stated he does not plan to spend the \$17,000 necessary to repair the trackhoe. He will request it be replaced in 1995. A similar piece of equipment will need to be leased for the El Chaparral project.

Commissioner Stamper stated antiquated equipment is purchased which is later used to justify purchase of a new model. He also thinks welding special bumpers on trucks is a capital cost.

Ms. Pitchford agreed, but added such costs have traditionally been budgeted in this line item. The Department has been budgeting the bumpers. Her concern is with acquiring used equipment from State surplus. It is unclear how much being spent to configure the equipment.

Commissioner Miller stated purchasing the trailer to use for dust control applications was a wise investment.

Commissioner Vogt stated they need to evaluate what equipment is needed to operate.

Commissioner Stamper stated capital investments should compete with other capital investments.

Ms. Pitchford stated they could request information, such as annual maintenance and operating costs and the expected life of equipment, prior to approving a purchase. For example, anticipated maintenance costs were not considered in the purchase of the paddlewheel scraper. The tendency is to look only at the acquisition cost.

Mr. Abart commented the paddlewheel scraper will cost \$5,000 to \$10,000 per year to use. The bumpers referred to earlier cost about \$1,000 to make. They make the bumpers so all plows and trucks are interchangeable.

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

	Transfer From	Transfer To
2040-84100 Interest Expense	\$14,000	
2040-84300 Advertising	1,850	
2040-86800 Emergency	9,850	
2040-86900 Miscellaneous	500	
2040-92400 Replacement Auto/Trucks	30,000	
2040-60200 Equipment Repairs/Maintenance		\$56,200

Commissioner Miller seconded the motion. Motion passed unanimously. Commission Order 325-94.

Ms. Pitchford stated the \$30,000 amount represents savings on the purchase of trucks. Interest expense is being reduced to the expected level. Sales tax revenue has reduced the amount of interest paid to the general fund. Funds in the advertising, emergency and miscellaneous line items will be exhausted with this transfer.

It was agreed the budget for equipment repairs and maintenance should reflect only such costs. Costs to retrofit equipment for an intended use should be stated in the request to purchase. Specifications for the special bumpers will be included as an option in future requests for quotations on trucks.

**SUBJECT: Public Works Department Budget Amendments: Rock, Highway 63 Interchange and Reduction of Federal Emergency Management Agency Revenues**

Ms. Pitchford reviewed an analysis of the Road and Bridge fund balance and stated there is an unbudgeted fund balance of \$133,948 as of August 3, 1994. The Department requests the balance be appropriated for rock. There are no other unbudgeted funds. If unforeseen needs arise prior to the end of this year, funds will have to be shifted within the budget. Ms. Pitchford stated the budget amendment for the interchange is necessary because there is now better information which indicates an expenditure of \$873,00 is necessary,

rather than the \$500,000 originally budgeted. The \$95,000 reduction in revenue from FEMA is attributable to receiving the revenue in 1993.

Commissioner Stamper asked where is the rock being used?

Mr., Abart replied there is one large FEMA project left which will require an expenditure of \$35,000 to \$40,000 for rock. The rest will be used in general operations and concrete and asphalt repair. When the Department is operating at full steam, \$30,000 can be spent for asphalt in a day.

Commissioner Vogt stated they are trying to get work done while the weather is good.

In response to a question from Commissioner Stamper, Ms. Pitchford replied there is \$312,000 left of the original class 2 budget of \$856,000. The rock line item is overexpended. The original budget for rock was in excess of \$331,000. Year to date expenditures are \$352,000. Budgetary control is at the class level.

Commissioner Miller stated citizens have commented they are glad to see the County employing vendors to haul rock rather than buying more trucks to accomplish the work.

Commissioner Stamper asked how much rock and manpower was used on the yard adjacent to the southern Public Works facility? He does not recall the work being budgeted. Priorities have to be established to ensure work promised under Proposition One is done.

Mr. Abart stated the work was necessary to provide adequate drainage around the facility. He will provide the information requested.

The Commission agreed to postpone the budget amendment. Mr. Abart will provide additional information on class 2 expenses at the next available worksession with the Commission.

Commissioner Stamper provided a first reading of two of the budget amendments as follows:

	Decrease
2049-03482 Admin. Federal Disaster	\$95,000

Explanation: To reduce FEMA included in 1994 budget as these revenues were received and recorded in fiscal year 1993. Amounts in excess of the budget that will be received in 1994 are expected to be paid back for overages received in 1993.

	Increase
2045-71100 Design and Construction	\$373,000

Explanation: To budget additional amount for interchange for balloon festival.

**SUBJECT: Research and Evaluation of Vehicle Use, Mileage Reimbursement, Car Allowances and Vehicle Assignments**

Ms. Pitchford reviewed the report she compiled at Commissioner Stamper's request. Ms. Pitchford noted records reflect the Public Administrator receives the most reimbursement for mileage. Reimbursement is not requested by many departments. Employees need to request reimbursement.

Commissioner Stamper stated he will travel about 9,000 miles this year on County business. He has traveled 4,700 through the middle of July. Commissioner Miller has requested reimbursement for 2,500 miles. Commissioner Vogt has not requested reimbursement. Commissioner Stamper stated he does not request reimbursement for all miles. There are trips that are either too short or are questionable in terms of accountability.

Ms. Pitchford stated the test used by the federal government is whether the travel is necessary in order to discharge the duties of your employment.

Commissioner Miller noted she only claims miles traveled outside the City of Columbia. She thought that was the policy. She will begin claiming all miles traveled on County business.

Discussion of mileage claimed by other employees ensued. Commissioner Stamper indicated he is uncomfortable with the structure of reimbursement for elected officials in that there is a lack of checks and balances.

Ms. Pitchford replied that is why it is important to budget specific travel expenses rather than a lump sum. She does not believe there are widespread abuses of the current system.

The Commission thanked Ms. Pitchford for the report and recommendations and indicated they will discuss the issue further in a worksession.

**SUBJECT: Missouri Highway and Transportation Department (MHTD) Notice of Contract Award, Improvements to Route 124**

Commissioner Stamper reported the MHTD awarded a contract to Howard Construction Co. of Sedalia. The work is expected to be complete in 1995.

**SUBJECT: Appointments to Boone County Solid Waste Committee**

Commissioner Vogt moved that the County Commission of the County of Boone make the following reappointments to the Boone County Solid Waste Committee:

	<u>Township</u>	<u>Term to expire</u>
Joe Falco	Perche	8/25/97
Norma Campbell	Bourbon	8/25/97
Kent McKinney	Cedar	8/25/97

Commissioner Miller seconded the motion. Motion passed unanimously. Commission Order 326-94.

**SUBJECT: Authorize Disposal of Fixed Assets**

Commissioner Miller moved that the County Commission of the County of Boone authorize disposal of the following fixed assets at auction:

Inventory

<u>Tag Number</u>	<u>Description</u>
5056	DECPRO 380 DEC Proprietary Personal Computer
5057	DECPRO 380 DEC Proprietary Personal Computer
6890	DECPRO 380 DEC Proprietary Personal Computer
5058	Cassette Reader for CAT Work Station
5059	NEC Spinwriter 880 Daisy Wheel Printer
4341	Quantex 7030 Dot Matrix Printer
6238	DEC Scholar Modem
7215	Zenith Z-159 Personal Computer
5784	Zenith Z-248 Personal Computer
4585	AT & T 6300 Personal Computer
None	ET400 Typewriter/Printer (Serial Number 51999240)
5705	IBM Selectric III (Serial Number 5200426)
6618	Kirby Vacuum Cleaner
6619	Kirby Vacuum Cleaner

Commissioner Vogt seconded the motion. Motion passed unanimously. Commission Order 327-94.

**SUBJECT: Renewal of Contract with Blue Cross Blue Shield**

Commissioner Miller moved that the County Commission of the County of Boone approve and authorize the Presiding Commissioner to sign the "Attachment to Enrollment Agreement, Minimum Funding Agreement," between Boone County and Blue Cross/Blue Shield of Missouri.

Commissioner Vogt seconded the motion. Motion passed unanimously. Commission Order 328-94.

**SUBJECT: Reports from Commissioners**

The Commission discussed how to distribute the survey to be used in compiling the long range plan.

Commissioner Miller reported calls have been received about Old Rocheport Road. It seems when traffic is backed up on I-70 due to the bridge construction, people use Old Rocheport Road to get to Rocheport. Between 300 and 350 cars a day use the road on weekends. Between 139 and 170 use the road each day during the week. She will contact the Missouri Highway and Transportation Department to determine if they will take care of the dust.

**SUBJECT: Public Comment**

No comments were received.

The meeting adjourned at 3:00 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner